



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		MES' PILLAI COLLEGE OF EDUCATION AND RESEARCH, NEW PANVEL
Name of the head of the Institution		Dr. Sally Enos
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02227481864
Mobile no.		9820374303
Registered Email		pcer773@mes.ac.in
Alternate Email		senos@mes.ac.in
Address		Sector- 8, Khanda Colony
City/Town		PANVEL
State/UT		Maharashtra
Pincode		410206

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	private
Name of the IQAC co-ordinator/Director	Dr. Bhavna Dave
Phone no/Alternate Phone no.	02227480289
Mobile no.	9869254774
Registered Email	bhavnadave@mes.ac.in
Alternate Email	bhavnadave14@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://pcerpanvel.ac.in/disclosures/iqac/aqar
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://pcerpanvel.ac.in/academics/academic-calendar

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.31	2016	16-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC	20-Oct-2016
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Disaster Management	14-Nov-2019	125

Workshop	3	
Short Term Course on Contemporary Strategies for Teaching & Assessment for faculty of Higher Education Institutions	06-Feb-2020 6	40
National Level seminar on	23-Dec-2019 1	120
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Application proposal was sent to NAAC for financial assistance to organize a seminar on the theme "Qualitative Quantitative Metrics in Assessment of TEIs as per NAAC Guidelines 2019" and letter of acceptance for Rs. 1,00,000/ received on 6th March, 2020.

PCERP signed an MoU with: Emyrean School on 1st August, 2019 Taloja Industries Association on 27th January, 2020

Organized National level seminar on "People & Nature: A Livable & Sustainable Future" and 5 student-teachers presented papers under the guidance of the teacher-

educators.

Sessions conducted on: -By alumnus Mr. Rajesh Kumar on 22nd January, 2020 on Self-Development - By alumnus Ms. Shaily Shah on 7th February, 2020 on "Career Options in Education Beyond Teaching" - By alumnus Ms. Bharati Iyer on 15th February, 2020 on "Dance & Yoga" -By alumnus Ms. Reshma Nair on 11th Nov. 2019 on 'Designing Creative Bulletin Boards'

Various programmes and sessions were organized by all cells and clubs (Details can be seen in Pdf on Quality Initiatives)

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Accelerating Club and cell activities of the college	Various programmes and sessions were organized by all cells and clubs (Details can be seen in Pdf on Quality Initiatives)
Encouraging staff members to learn the use of digital technologies	3 teachers successfully completed online certificate courses on e-content development organized by Universal Teacher Academy, Puducherry-Tamil Nadu.
Seeking Alumni Participation in Student Progression	Sessions conducted on: -By alumnus Mr. Rajesh Kumar on 22nd January, 2020 on Self-Development - By alumnus Ms. Shaily Shah on 7th February, 2020 on "Career Options in Education Beyond Teaching" - By alumnus Ms. Bharati Iyer on 15th February, 2020 on "Dance & Yoga"
Collaborations with other Institutions	PCERP signed an MoU with: Empyrean School on 1st August, 2019 Taloja Industries Association on 27th January, 2020.
Dissemination of information on quality expectations of bodies like NAAC, NCTE, UGC and University to be conveyed to faculty and students by conducting various sessions, seminars and reflective activities	Application proposal was sent to NAAC for financial assistance to organize a seminar on the theme "Qualitative & Quantitative Metrics in Assessment of TEIs as per NAAC Guidelines 2019" and letter of acceptance for Rs. 1,00,000/- received on 6th March, 2020.
Infusing research skills in studentteachers and encouraging them to present papers in National Level Seminars	5 student teachers presented papers in the National level seminar on "People Nature: A Livable Sustainable Future" under the guidance of the teachereducators.

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>Local Managing Committee</td> <td>09-May-2020</td> </tr> </table>		Name of Statutory Body	Meeting Date	Local Managing Committee	09-May-2020
Name of Statutory Body	Meeting Date				
Local Managing Committee	09-May-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	31-Jan-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The Management Information System is used to manage three heads Administration, Academics Finance. The entire admission process from Registration to confirmation is carried out online. The students are intimated through whatsapp and email regarding the updates with respect to their admission process. For Administration, fees, eligibility , enrollment and confirmation of admission is done online. An updated website disseminates information like CET exam dates for B.Ed. and M.Ed. admissions, circulars, etc. Our disclosures can also be viewed. Under Financial Management, the MIS is used for giving information of income and expenditure of the college. Under Academic Management the MIS is used to manage the distribution and allocation of educational resources and deliver better student experience. The LMS used for this are EDMODO and Google Classroom.</p>				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

A well balanced time table is prepared keeping in mind the various activities. The curriculum framework provides flexibility to the students for giving examination and completion of activities. • **Theory:** The theory subjects are delivered in the class by Teacher educators using various methods, techniques and models of teaching encouraging the use of ICT and Library resources. Teachers provide varied learning experiences to the student teachers through field work, survey, cooperative learning, role play, constructivist approach, problem -based learning etc. Computer assisted teaching is followed to provide blended learning experience. We conduct regular seminars, workshop and sessions which provide them a rich experience to promote higher level thinking. The college provides extra time and efforts to bring the weaker students on par with the main class within the stipulated time limit. The planning of curricular delivery is documented in the Teacher's Log book in the form of Year-plans and weekly plans. • **Practice Teaching:** Students are grouped for practice teaching, simulated lessons and tutorials. This is done considering their potential, and requirements of the school. For internship in schools, they are trained in various micro skills for effective teaching. Our college provides exposure to schools of different boards, levels and medium. Opportunities are provided to student teachers to interact with differently abled learners through formal practice teaching, internship and community work. Letters of permission from Internship schools, Schedule, activities to be done during internship • **Community Service:** Community- related initiatives are planned in such a manner that students are sensitized to the needs of the society and these activities include 'Shramdaan', teaching children from the poor socio-economic groups, visits to industries and organizations. **Co-curricular activities:** The various clubs and cells conduct Co-curricular activities throughout the year focussing on various areas as per the need of the course and the society. Nature club, Literary club, Global citizenship club, Well-being club, Women Development cell, Anti-ragging cell, etc. give a varied learning experiences to our students. Students are given freedom to choose and participate in various club activities as per their interest. This is a wonderful opportunity for our students to showcase their various talents and potential. We have a huge playground which allows us to conduct indoor and outdoor games, Independence Day and Republic Day celebrations. Each of the curricular, co-curricular and extra-curricular activities are handled by different teacher-educators and a report submitted at the end of the activities. All activities from their planning, organizing to executing are well -documented and recorded.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	31/05/2020	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

Nil	NIL	Nil
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1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Self Enhancement	04/01/2020	46
Preparatory Course in Research	24/06/2019	7
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Education	122
MEd	Education	7
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The institution realizes the importance of feedback for its own growth and development. We encourage our students to provide timely and valuable suggestions through grievance redressal cell, student council and suggestion box with reference to curriculum from time to time. A feedback is collected with respect to curriculum as well as teacher effectiveness at the end of the academic year. Information from alumni is done during the alumni meet using questionnaire which helps us to understand the effectiveness of B.Ed./M.Ed. program and any helps us to see the gap or vacuum that exists in the requirements of the school and the course. Our other stakeholders like our practice teaching schools, their management, teachers and staff are also considered for getting feedback about the overall programme of practice teaching and internship in the written and oral format. The feedback is collected from students, teachers, alumni, and practice teaching schools. Formal and informal feedback is in quantitative as well as qualitative form. The same is analyzed by the Principal and teachers of our college. The overall analysis is discussed in the staff meetings to brainstorm the lacunae and hurdles faced by students as well as teachers. Emerging solutions and suggestions are taken with the consensus of the staff and the necessary changes</p>

are carried out in the next academic year. Suggestions are conveyed to the relevant college and university committees.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MEd	Education	50	18	13
BEd	Education	100	62	46

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	46	13	8	4	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
15	13	20	5	0	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

PCER strives to nurture the student's potential to its best through an enabling, positive and supportive environment. Student mentoring is a thoughtful endeavor at the institution. In the beginning of the year, Tutorial Groups are made where each teacher works closely with a group of students and mentors them throughout the year. Regular meetings are arranged formally with a place in the timetable. Difficulties faced by students in academics, practicum or personal are addressed during these meetings. There are also Practice Teaching Groups made with a group leader. The group leader is mentored closely by the teacher in-charge and further the group leader is able to mentor the group and connect the group problems etc. with the teacher in-charge. Active counseling is available for all students with a professional counsellor every week. The counselor and teachers are involved in constant constructive feedback and follow-up. The Principal is also updated about the progress of the students with the tutorial groups and counseling sessions. There is a Buddy system created between the class students and with the seniors. The seniors are introduced to the fresh year students and are made comfortable through various activities throughout the year. The seniors are thus easily approachable for guidance and mentoring. The senior students take sessions with students on various topics like demo lessons, facing school children, time management etc. The alumnus is also strongly connected and is available for mentoring all the students. They visit the campus to interact with the students and especially guide the senior for job related orientations. This kind of mentoring system enables students to smoothly participate and make the most of their year at college while enhancing their potential to the utmost.

Number of students enrolled in the

Number of fulltime teachers

Mentor : Mentee Ratio

institution		
59	13	1:5

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	0	0	0	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Bhavna Dave	IQAC / CIQA coordinator	Recognition as Ph.D. Guide from University of Mumbai
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	4E00142	Sem-2: A.Y. 2019-21	25/11/2020	02/02/2021
BEd	4E00144	Sem-4: A.Y. 2018-20	28/10/2020	07/11/2020
MEd	4E00732	Sem-2: A.Y. 2019-21	28/10/2020	31/12/2020
MEd	4E00734	Sem-4: A.Y. 2018-20	28/10/2020	26/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The 2-year Choice based Credit system (CBCS) was introduced by University of Mumbai in the academic year 2017-2018. The curriculum comprises of theory and practicum component. The theory component has internal and external evaluation and follows the 4060 pattern. The Internal assessment for theory subjects (40 marks) as prescribed by the University comprises of assignment/task/ activity, one periodical test and one essay test. At the institutional level, the reforms initiated by the college are meant to give additional practice- like writing two class tests and one prelim exam for theory papers based on the University pattern. Allowing the students to select the tasks and assignments as per their interest from the suggested activities given in the syllabus also ensures quality and better performance. As the course has undergone change, the practicum/ internal evaluation pattern is also modified. The project- based courses which includes participation in community work, co-curricular activities, internship activities, action research and developing of learning

resources are carried on with strict adherence as per requirement of the University of Mumbai. The reforms initiated by the institution stress on incorporating values activity based teaching using different approaches during internship. All the activities conducted have well-defined learning outcomes to make the future teachers more technosavvy and student-friendly. The college has introduced peer-assessments, reflective practices after every task and activity and feedback mechanisms on practice teaching which enables CIE.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As an affiliated college, the Mumbai University calendar is adhered to. In addition, an Academic Calendar is prepared by the college in the beginning of academic year with details of all the curricular and extracurricular activities to be conducted by the college. However due to the late admission process we were not able to follow the calendar dates as planned in June month of the academic year, but the activities are more or less taken up in the sequential planned order. The examination time table is prepared keeping the revised academic calendar in mind and students are notified well in advance. If the semester-end University examination gets postponed due to any pressing reasons, we include few more assessments for our students which are not part of the internals and hence may not be reflected in the academic calendar. These tests are kept entirely for the benefit of the students. There is also a provision for preparatory leave for examination in the calendar which may change depending on the semester-end University exam. But another activity may find its place instead which may not be reflected in the academic calendar. The time table is adhered to with utmost sincerity but at the same time offers lot of flexibility as per the need. Our internship time table is prepared keeping the school/college working in mind. Our calendar also makes provision for indoor and outdoor sports and all the club activities and this helps us to conduct the activities without much hassles. Hence, the academic calendar is heavily relied upon to plan the activities of examinations and other related matters.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://pcerpanvel.ac.in/disclosures/igac/b-ed-po-pso-co/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
4E00142	BEd	Education	46	46	100
4E00144	BEd	Education	76	76	100
4E00732	MEd	Education	13	13	100
4E00734	MEd	Education	7	7	100

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://pcerpanvel.ac.in/disclosures/igac/student-satisfaction-survey/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	University of Mumbai	1.01	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Orientation to International Employment Opportunities for Teachers	B.Ed. M.Ed.	13/07/2019
Disaster Management Workshop	B.Ed. M.Ed.	14/11/2019
Educational visit to the Science Exhibition at HomiBhabha Center of Science Education	B.Ed. , M.Ed.	28/02/2020
National Seminar on Environmental Re-engineering- People Nature: A Livable Sustainable Future	B.Ed. M.Ed.	23/12/2019
Session on Career opportunities in Education beyond Teaching	B.Ed. M.Ed.	07/03/2020
Designing Bulletin Boards for Interactive Teaching	B.Ed. M.Ed.	11/11/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	30/06/2020	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/06/2020
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

0	0	0
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Ph.D. Research Centre	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
B.Ed.	2
M.Ed.	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2019	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	16	12	0
Presented papers	0	1	2	0
Resource persons	0	9	3	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
Joy of Giving	Immanuel Mercy Home	6	10
Paper-bag Distribution and Plastic -Bottle Recycling	Pillai College of Education Research, New Panvel	1	46
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gandhi Vichar Sanskar Pariksha	Gandhi Research Foundation at Mahatma Phule College	Test on the booklet on Gandhi Vichar	2	20
Cleanliness Drive	Kushtarog Nivaran Samiti, Shantivan, Panvel 1.	Cleaning and organizing the campus at Shantivan	4	46
Gender Issues	Anti-Dowry Movement, Mumbai	Intercollegiate Elocution Competition	1	2
My Waste, my Responsibility	The Shakti Plastic Industries	Session by Mrs. Kalpana Andhare	1	110
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Short Term Course on Contemporary Strategies For Teaching Assessment	Higher Education Teaching Faculty from different disciplines	UGC-HRDC-University of Mumbai	7
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant
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	linkage	partnering institution/ industry /research lab with contact details			
Internship	2nd semester	List uploaded	27/01/2020	07/02/2020	59
Internship	4th Semester	List uploaded	02/01/2020	30/01/2020	88
Internship	3rd Semester	List uploaded	01/07/2019	20/09/2019	88
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Taloja Industries Association	27/01/2020	To enable industry-academia collaborative activities	7
SIES Comprehensive College of Education	06/01/2020	To promote activities in fields of mutual interests.	10
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation
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software	or partially)		
Koha Open Software	Partially	17.05.03.000	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	8294	103994	114	13414	8408
Reference Books	8	3500	85	25370	93	28870
Others (specify)	158	0	9	0	167	0

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Sally Enos, Dr. James T.A. , Dr. Bhavna Dave, Dr. Geeta Thakur, Dr. Pratima Pradhan, Mrs. Bindu Tambe	Communication Technologies in Education	Swayam CEC	01/07/2019

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	75	2	1	4	2	1	3	120	0
Added	0	0	1	0	0	0	0	0	0
Total	75	2	2	4	2	1	3	120	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

120 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Mahatma E-Learning Centre	https://www.youtube.com/watch?v=0Mw_GovLh8M&list=PLm-MeIG7Z7k5EIfgFSJa2DMw2dSH4cu8V&index=3

Mahatma E-Learning Centre	https://www.youtube.com/watch?v=rH8uV1pR3Yg&list=PLm-MeIG7Z7k5EIfgFSJa2DMw2dSH4cu8V&index=2
Mahatma E-Learning Centre	https://www.youtube.com/watch?v=kkJYhB4540k&list=PLm-MeIG7Z7k5EIfgFSJa2DMw2dSH4cu8V&index=2&t=5s
Mahatma E-Learning Centre	https://www.youtube.com/watch?v=0Mw_GovLh8M&list=PLm-MeIG7Z7k5EIfgFSJa2DMw2dSH4cu8V&index=3
Mahatma E-Learning Centre	https://www.youtube.com/watch?v=OWFtBEOCSZg&list=PLm-MeIG7Z7k5EIfgFSJa2DMw2dSH4cu8V&index=5
Mahatma E-Learning Centre	https://www.youtube.com/watch?v=OpVkw4WCOS0&list=PLm-MeIG7Z7k5EIfgFSJa2DMw2dSH4cu8V&index=6
Mahatma E-Learning Centre	https://www.youtube.com/watch?v=jNsUzjjollc&list=PLm-MeIG7Z7k5EIfgFSJa2DMw2dSH4cu8V&index=7
Mahatma E-Learning Centre	https://www.youtube.com/watch?v=SjE8bSgmkZg&list=PLm-MeIG7Z7k5EIfgFSJa2DMw2dSH4cu8V&index=8
Mahatma E-Learning Centre	https://www.youtube.com/watch?v=KGsp9OreX_o&list=PLm-MeIG7Z7k5EIfgFSJa2DMw2dSH4cu8V&index=9

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4	451885	8	913090

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Keeping intact our idea of judicious and efficient usage of the available resources, the playground, Science laboratories, swimming pool, multi-purpose hall and gymnasium are shared with other institutions of this campus. There is also a common canteen for our College and school. However facilities like library, computer laboratories and method rooms are solely utilized by the college. Our institution maintains a library complacent with latest books, journals, magazines, newsletters, one line resources and other reference materials. The library provides internet Wi-Fi facility for the staff and students of college of Education and facilitates the use of subscribed e-journals and e-books. A qualified librarian runs the college library

efficiently and has full time staff to look after the shelving and maintenance of books as per the requirements. Latest reference materials are bought every year, barcoded and their data is stored into the library management software. We use Library Oxygen Software to manage different library routines processes such as cataloguing, statistics, Issue / Return and attendance records. At a time the users can issue and take home five books on their library cards. Our college has a well-equipped computer laboratory with internet facilities. Students are free to use the laboratory for their projects, presentations and other scholastic purposes. We have a skilled and a full time lab-in-charge to look after the functioning of the computer lab. Regular repair and maintenance of the laboratories are carried out under his supervision and timely inspection is done by the Heads of the institutions. The lab assistant also provides technical support to the teaching and the non-teaching staff when required. Our classrooms are equipped with Computer, LCD, Speakers, mike and Internet access. We have technology enabled classrooms which can cater to all types of learners. For curriculum transaction ICT is used for better understanding of curriculum for diverse learners. However, as the technology advances, we make it a point to upgrade our software and implement the same in our daily routine. We have separate method rooms with relevant teaching aids and students are encouraged to prepare their own teaching aids as per the content developed. Regular maintenance of the seating and lighting arrangement in the classrooms is carried out under the guidance and supervision of the administrative head of the campus. For the maintenance and utilization of the other shared facilities like sports complex, swimming pool, science laboratories, gymnasium and multipurpose hall, a full time dedicated staff is appointed for each. Latest equipment is added to the facilities and the existing is maintained from time to time. In order to use of these facilities, a proper protocol is followed. A permission letter is issued to the deputy director of the campus for its use and a carbon copy of the acquired permission is forwarded to the heads of the other institutions within the campus. This method of communication helps to maintain harmony between the institutions running on the same campus as well as ensures maximum utilization of resources in a systematic and uninterrupted manner.

<https://pcerpanvel.ac.in/facilities/campus-tour/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Waiver	7	280000
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	06/01/2020	7	All faculty members

Personal counselling	04/11/2019	2	Ms. Yvette Lee, Counsellor, Mahatma Education Society
Self Development Capacity Building	07/03/2020	46	Bahai Academy, Panchagani
Power Up with Yoga	15/06/2020	70	Om Pranayam Yoga Centre
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Cracking the Teacher Eligibility Test	40	45	4	40
2019	MH-CET for B.Ed. and M.Ed.	44	40	40	40
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Empyrean High School, Vishwajyot High School, Vibgyor School, Kharghar, Lokmanya Tilak International School	45	12	Dr. Pillai Global Academy, Mahatma School of Academics Sports, Mahatma International School, Pillai HOCL School, MNR School Of Excellence, CKT Junior	36	30

College
Presentation
Convent
School,
CJMHS,Orchid
Internationa
l

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	10	B.Ed.	Education	PCER-Panvel	M.Ed.
2019	1	B.Ed.	Education	IDOL-University of Mumbai	M.Com.
2020	3	M.Ed.	Education	PCER-Ph.D. Centre	Ph.D.

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	4
NET	1

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hindi Bhasha divas	College level	80
Quiz on Womens Day	College level	46
Traditional Day	College level	120
Garba and Dandiya	College level	80
Freshers Welcome and Talent hunt	College level	50

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nil	Nil	Nil	Nil
2020	NIL	Internat ional	Nil	Nil	Nil	Nil

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every year the college organizes student council elections in a democratic manner which provides equal opportunities to the student teachers to be elected and shoulder responsibilities as council members. The student council comprises of the General Secretary, Cultural Sports in-charge, Discipline in-charge, Academic in-charge, and Extension in-charge members. They are assigned different duties and responsibilities to provide valuable assistance to the teacher in-charge for organizing the college activities smoothly. The student council conducts regular meetings with the faculty to discuss organize events, seminars, workshops, celebrate days, activities of the cells clubs, to deliberate on the suggestions given by the students w.r.t. examination, curricular aspects, participation in various inter-collegiate competitions, community engagement etc. They function as a liaison between the organizing committee, the Principal the students. The college has a suggestion box which holds the grievances and suggestions put forth by the student teachers for enhancing the quality of experience they have in the college. The members of the Grievance-redressal cell together with the General Secretary in the presence of the Principal attend to these grievances suggestions. All grievances are resolved as per its nature in a democratic manner. Students' suggestions are given due importance appropriate measures are incorporated. Other than the representation of the Student Council the college also has other student representatives in various cells and committees. The various cells, committees and clubs in which the students represent are College Development committee, IQAC, Library committee, Placement Committee, Extension committee, Cultural committee, Women Development cell, Anti-ragging cell, Grievance redressal cell, Prevention of Sexual harassment cell, Research cell, Nature club, Well-being club, Literary club Global-citizenship club. The students participate in the functioning of all aspects of the activities of the clubs, committees cells like- planning, organization, implementation evaluation. All these activities are done in groups wherein students learn leadership qualities, skill of negotiation and cooperation. The student council acts as an effective mediator between the student- teachers and the teachers. They complement the teacher's role in maintaining discipline and ensure the smooth functioning of various college activities. Enabling student teachers to perform effectively different roles as a teacher in the present society is at the core of the institution's mission. This is greatly achieved by the activities of the college which are conducted in a manner that it provides for strong student representation through the effective functioning of the student council enthusiastic participation of students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has a registered alumni association, Pillai Education Alumni Association. The association is registered with the Charity Commissioner's office, Alibaug, Raigad. The objectives of setting up the alumni association was to: 1. promote and propagate education, conduct literacy classes, study classes, run library for schools and colleges. 2. offer educational help to current and alumni students of our college, financial help through scholarships 3. offer medical help to the poor and needy people, help them get medical facilities like ambulance services, etc. 4. celebrate all the national festivals by organizing the functions of national importance, create awareness about the historical places. Conduct cultural programmes to encourage students with potential. 5. be involved in social work, create awareness about civic

opportunities, solve the problems faced by the members. 6. conduct career guidance workshops. In order to achieve these objectives, the alumni association came to be established. It consists of President, Secretary, Joint secretary, Treasurer, Joint treasurer and members. The roles and responsibilities of the Office bearers are as: 1. President: The President of the alumni association controls the activities of the association, to look after the daily functions of the association and to provide guidance for the same. Check the records of the various aspects of the association, to call for the annual general meeting of the association with at least 1/5 of the members present to discuss various aspects of the association. 2. Secretary: The Secretary of the association looks after the income and expenditure of the association, communicate between the association and members, maintain the records of the meetings and presents the annual report of the association. The Secretary role also includes dispensing petty cash for any emergency that may arise at the association. 3. Joint Secretary: The role of a joint secretary is to take care of the all the responsibilities of the Secretary in his/her absence and to work under their supervision. 4. Treasurer: The role of the treasurer includes taking care of all the financial aspects of the association as given by the Secretary of the association, to dispense off the expenses correctly and to check the balance remaining. To keep and maintain all books of records. To present the annual financial report to the Secretary to be presented at the alumni meeting. 5. Joint treasurer: The joint treasurer will take care of the all the responsibilities of the Treasurer in his/her absence and to work under their supervision. 6. Other members: To present at meetings and to be help with the working of the association. They participate actively in one or more committees of the association, attend, support and participate in programs, attend scheduled planning meetings, workshops or other special association activities. The association's financial records are audited by a qualified Public Accountant who is selected by the resolution passed at the alumni meetings with the consent of the members.

5.4.2 – No. of enrolled Alumni:

8

5.4.3 – Alumni contribution during the year (in Rupees) :

10500

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni association conducts at least 2-3 meetings per year to decide on the various aspects of the smooth functioning of the association. The alumni association involved many past students to conduct sessions for the current batch of students. Mr. Rajesh Kumar, Ms. Shaili Shah, Ms. Bharti Iyer, Ms. Reshma Sudhir all engaged the students with various discussions, talks and hands-on activity. The topics included self-development, career options, health benefits of dance and Yoga, creating versatile bulletin boards, etc. Many of our alumni continue their interaction with street children providing them with books and resources. Our alumni also represent the association by being resource persons in schools by conducting workshops for students. As Mahatma Education Society celebrated its 50th year, our Community Day invited our alumni as volunteers for the day where we engage with the inmates of the NGO we work with. It was a wonderful experience for them to come back and be a part of such a function!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In almost all areas we work in a decentralized manner. Any program in our institution undergoes Plan-Share-Execute-Evaluate-Plan cycle for better transmission of content to the stakeholders. Before the commencement of new Academic Year, a staff meeting is called to discuss the various portfolios of the B.Ed. M.Ed. programme. Incharge teachers are selected and they are given the freedom, responsibility flexibility of planning the activities of the portfolios. The incharge teachers forms a committee to execute the portfolio. We ensure involvement of all teachers and student council in all activities, in some or the other phases. One of the practices of decentralization participative management are-Examination related practices: The teacher in charge with the committee decides on the dates for the various internal exams keeping in mind all the factors of timetable preparation Objectives and the pattern of the curriculum, the year wise term break up of dates given by University of Mumbai. As and when required, support and direction of the leadership is sought in finalizing the exam time tables, seating arrangements, supervision timetables, marksheet preparation feedback. Involvement of the staff in the examination planning execution has definitely helped in the decision making, analysis of problems and finding solutions. If required remedial teaching and re-exam is also scheduled. The teachers have also understood the importance of advance planning and sharing to avoid difficulties in implementation. The second practice is conducting workshops, talks seminars. The academic calendar is prepared before the onset of the academic year by the academic committee. The planning of seminars workshops is done keeping in mind the objectives of the institution. The teachers have the full freedom to arrange and invite expert talks on relevant topics. The convenor organizing committee takes a series of meetings to prepare, finalize the theme, brochure, certificates, selection of resource persons etc. The execution of the activity is done professionally involving all teachers student council members. The team work team spirit is clearly reflected in all these activities. At the student level, various cells and clubs are established every year to empower the students and alumni to take responsible roles in its functioning. This further reinforces participative management and decentralization. The student council has its General Secretary and other members to coordinate for the various aspects of the college programme. There is information sharing at all levels of planning through regular meetings and intra-staff communication group. Every staff member is able to know the plan of action and is able to monitor progress in each area at all times through this transparent communication system. The autonomy and trust reposed in the faculty and other members for participating in goal setting, planning, decision making, and execution of their portfolios with mechanisms for effective collaborative input from everyone, brings out a sense of belongingness among the staff and adds to the cohesive institution climate.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Advertisement is done through local newspapers, institutional website, social media, banners displayed at various locations and word of mouth by alumni students and teachers, practice teaching schools and enquiry at the sister-concerns. College students

untrained teachers of schools are given B.Ed career guidance. CET Orientation and Preparatory Course, assistance for filling online CET forms admission forms counseling for admission to prospective students is given. The students qualify through the Common Entrance Test conducted by the Government and are admitted to the institution as per the criteria by the NCTE and Government of Maharashtra.

Industry Interaction / Collaboration

There is a Memorandum of Understanding signed with organizations for collaboration to enhance the academic programmes by mutually beneficial interactions like guest lectures, staff exchange, student exchange, joint research activities, sharing publications, participation in seminar, conferences etc. Placement tie-ups with good schools in the neighborhood are done. School visits, Expert talks and workshops help students to understand working of different boards. Students are encouraged for participation in inter-collegiate festivals and competitions. Collaborations were done for social cause with Soroptomist International, Shantivan, Balgram and Manav Vikas Trust, Karuneshwar Old age home Special school for Hearing and Speech Disabled Children.

Human Resource Management

- CAS details of eligible staff to University are forwarded to the University.
- Deputing staff for various workshops and seminars
- Teacher's day celebrations
- Acknowledgement of staff achievements in meetings, magazine and on all inter-campus programmes of the management.
- Yoga for faculty and support staff
- Counseling session for faculty and support staff
- Annual picnics
- Sabbatical leaves are facilitated to be availed by the staff for professional development reasons.

Library, ICT and Physical Infrastructure / Instrumentation

Addition of latest books, journals and subscriptions of e-journals-NList, research websites etc. is done regularly. Librarians have been trained for information sharing, reference sharing resource sharing with other libraries. Up-gradation of hardware and software, high speed Wi-Fi, CCTV for examination room entry points/exit points, camera, mike and speakers, LCD

projector and mobile projector are maintained. Boys/girls common room, washrooms, canteen, elevators, classrooms, podium, lockers and conference room, water cooler, Sports ground, gymnasium, swimming pool, ramps, fire safety equipment, iron grills on all windows, corridor staircase openings and safety nets on the first floor are regularly maintained.

Research and Development

Teachers take up Minor Research Projects sponsored by the University of Mumbai. Students are motivated to carry out action research for presentations during seminars. Faculty Research Forum established by MES clarifies doubts on research and enhances idea generation. We maintain a well-equipped Psychological laboratory with many standardized tests. Research paper reading, Workshops Research colloquium is a regular practice every year. Research material is made available in the college library Online subscriptions for various useful websites is done. Ph.D awardees are felicitated to motivate others too. PJERT is an ISSN peer reviewed journal of the institution.

Examination and Evaluation

Students are supported to excel in their examination and practicum through various practices such as: Tutorial group guidance, Peer teaching, Revision sessions, Remedial teaching, Individual guidance, List of reference books, Study materials, Provision for using internet and e-learning materials, Simulated teaching practice, Collaboration with parents for counseling sessions and feedback, Question banks, Rubrics for evaluation, Guidance for presentation of answers as per the University exam pattern, sharing Evaluation criteria with students, Mock tests and prelims Peer and self-assessment.

Teaching and Learning

- Innovative teaching learning strategies like: Co-operative learning, role-plays, games, flipped classroom, films, gallery walks, Kagans' learning chips, Reciprocal peer teaching etc.
- Training in Reflective practices in the teaching learning process for all the students.
- Training for ICT based teaching to students.
- Multi-lingual approach to students needing help with

language assistance. • Weekly log record is maintained by the teachers and the timetable is monitored viz-a-viz to achieve the planned work.

Curriculum Development

The institution follows the curriculum approved by Mumbai University. Our faculty members participate in the curriculum development through participation in various committees organized by the University for framing of syllabus regularly. Curricular practices are designed with the aim to achieve the vision and mission of the institution to fulfill the demands of the contemporary era. SWOT analysis helps to review the college activities to bring about reforms in the curriculum design. The college involves Stakeholder Feedback mechanisms to be able to improvise in the curricular practices. If recommendations are received, the feedback is forwarded to the BOS for consideration.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The academic calendar is uploaded as soon as the college reopens enabling a planned and organised execution of activities. As far as possible the calendar is adhered to. The College website is regularly updated for upcoming events. Latest updates of college events are also posted on Social networking sites like Twitter, instagram and facebook for all the stake holders.</p>
<p>Administration</p>	<p>Computerized maintenance of Student Data, General Administration, Admissions, Fees, etc. is done by the office staff. Government scholarship and Caste validity is done through Government of Maharashtra portal. Most of our material resources are made available through centralized system and hence the management takes care of the requirements if any. Judicious use, reuse and sharing of materials are the mantras followed for effective use of material resources.</p>
<p>Finance and Accounts</p>	<p>The Administrative Office of the campus maintains the Accounts properly using a software. E-statements and regular updates of daily transactions are received from the bank via mobile</p>

services with respect to fund transaction. The internal audit is carried out wherein all vouchers are thoroughly checked and tallied with cash and bank entry. Apart from this a report of receipts and payments is also done via e-mail in a given format to the management.

Student Admission and Support

After the MH-CET, admission related information can be viewed through the website mahacet.org and the merit list of the students is displayed by the office. We have a centralized student relationship management (SRM) functioning from our Chembur campus for admissions to various degree programs and placements within the group of institutions-(Website admissions@mes.ac.in) E based system is available for Admission Requirements, Eligibility, Prospectus M.E.S. Online Enquiry Form. After taking admission to the college, students have to enroll themselves by filling in their details in the University website.

Examination

For appearing at the semester-end examination students fill in the forms available at the University website: mum.digitaluniversity.ac.in after which the college office sends the inward of the students. The circulars, timetables, hall-tickets, and consolidated result sheets are all obtained from the University website by the office staff and provided to the students. For conducting the University exam as a centre, the college has a separate room, a desktop with internet facility, webcam, CCTV camera a photocopier machine. The internal scores of the students are organized and saved on the exam computer and entered when the University link opens.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. Latha Venkataramana	Interdisciplinary International Conference on Exploration of	Gandhi Study Centre, New Arts, Commerce Science College at Wardha	500

		Mahatma @ 150		
2020	Mr. Gyanendrapratap Singh	SAIBSA: IBDP Job Alike Session	Mount Litera School International, Mumbai	500
2019	Mrs. Namrata Saxena	Workshop on Nai Talim Lessons	University of Mumbai, Thane Sub-campus	500
2019	Mrs. Bindu Tambe	Workshop on Nai Talim Lessons	University of Mumbai, Thane Sub-campus	500
2019	Dr. Bhavna Dave	Workshop on Nai Talim Lesson Plans	University of Mumbai, Thane Sub-campus, Thane	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Literature Review	NIL	01/02/2020	01/02/2020	16	Nil
2020	Effective Leadership Skills- Post Covid -19	NIL	27/04/2020	29/04/2020	16	Nil
2019	Disaster Management Workshop	Disaster Management Workshop	14/11/2019	16/11/2019	16	9
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Online Faculty Development Programme on 'Applications of GeoGebra' organised by Hansraj	1	28/04/2020	04/05/2020	6

Jivandas College of Education, Khar and IIT Bombay's Pandit Madan Mohan Malaviya National Mission for teachers and teaching (PMMNMTT), MHRD. Government of India				
Online Refresher Course in Education titled Concerns in Educational Research Assessment approved by AICTE under ARPIT courses of SWAYAM	4	01/10/2019	15/01/2020	90
Faculty Development Programme on Managing Online Classes and Co-creating MOOCs organized by MHRD, PMMNMTT Teaching Learning Centre Ramanujan College	2	20/04/2020	06/05/2020	12
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	13	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund, Financial Security with Yearly increments, as well as Mahatma Cooperative Credit Society provides loans for its members for	Provident Fund, Financial Security with Yearly increments, as well as Mahatma Cooperative Credit Society provides loans for its members for	Instalment facility for payment of fees, fee waiver schemes for students continuing higher education in the institution, arrangement of scholarships from

housing, medical and purchase of vehicles etc.	housing, medical and purchase of vehicles etc.	trusts, helping students to avail educational loans.
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts are audited regularly through internal and external auditors. annual audit is conducted by the statutory auditor appointed by the management at the end of the financial year. The internal audit is done every fortnight wherein all vouchers are thoroughly checked and tallied. This in turn is duly reported to the management. Apart from this a daily report of receipts and payments are also done via e-mail in the given format to the management.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individuals-Voluntary	7510	Community Service
No file uploaded.		

6.4.3 – Total corpus fund generated

3982021

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Mahatma Education Society
Administrative	No	NIL	Yes	Mahatma Education Society

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

Sessions on Yoga, Communication Grooming sessions, Disaster Management Workshop

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Enhancing Research Activities, Training for online-Teaching Learning, Acceleration of Community Engagement, Encouraging alumni participation, Linkages with other institutions and signing MOU,

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Support to Alumni for Better job prospects	01/06/2019	13/07/2019	13/07/2019	60
2019	Disaster Management Workshop	14/09/2019	14/11/2019	16/11/2019	80
2019	Activism against Gender-based Violence	14/09/2019	25/11/2019	10/12/2019	30
2020	Collaboration with UGC -HRDC- University of Mumbai	21/12/2019	06/02/2020	12/02/2020	30
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Activism Against Gender Violence	25/11/2019	10/12/2019	30	0
Session on Gender Sensitization	06/03/2020	06/03/2020	80	0
Poster Competition on Women Empowerment	05/03/2020	05/03/2020	20	0
Gallery Walk on PC-PNDT act 2003	11/11/2019	11/11/2019	56	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The institution building has been designed in such a way that it gets good daylight. All classrooms are well ventilated and therefore have good indoor air quality. This ensures minimal electricity use. Energy saving is additionally ensured by students and staff by switching off the lights and fans when not in use. Besides, energy providing facilities and water facilities in the building are efficiently maintained. Disposal of paper waste and e-waste is managed appropriately by sending them for recycling. Seminars on Environmental Re-

engineering keep the staff students sensitized towards energy water conservation.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	4
Ramp/Rails	Yes	0
Rest Rooms	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	21/12/2019	150	No to Plastic Bags	Supplying paper bags to local vendors	46
2019	2	2	07/10/2019	90	Educating Special Children	catering to Hearing impaired and Mentally disabled	46
2019	1	1	30/11/2019	6	CASI Initiative, Govt of Maharashtra	Awareness about Road Safety and Traffic Rules	80
2019	1	1	01/07/2019	55	Career Projects	Awareness about various careers after 12th and graduation	76

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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Code of Conduct booklet for the Non-teaching Staff	03/06/2019	<p>PURPOSE: The booklet for Non-Teaching Staff lists duties and responsibilities towards the office, authorities, colleagues and students also general rules, regulations code of conduct expected from the non-teaching staff.</p> <p>PUBLICITY: The non-teaching staff members are informed about the booklet kept in the office and the library. A meeting to familiarize them with the code of conduct was taken.</p> <p>FOLLOW-UP: Vigilance is maintained and in case of deviation one-to-one interaction with the concerned non-teaching staff member is done by the Principal. Violations are subject to disciplinary action and institution retains the right to modify the booklet if needed.</p>
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Poster Presentations on International Days related to literature	04/11/2019	30/11/2019	76
Pledging anti-ragging	01/12/2020	01/12/2020	46
Celebrating Cultural Diversity	18/10/2019	24/10/2019	46
Talk on A Just World Begins with You	22/01/2020	22/01/2020	120
Celebration of Golden Jubilee Year of Mahatma Education Society	11/01/2020	31/12/2020	150
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Environmental Consciousness is our best practice and we always strive to make our campus eco-friendly. The college has a Nature Club to carry out and monitor environment related activities. The 5R policy - Refuse, Reduce, Repair, Reuse

and Recycle is followed.

- One side printed papers are used for printing.

- Adequate dust bins are placed all over the campus for maintaining healthy environment.

- Compostable waste is added to baskets in the college to prepare compost. Mature compost obtained is then given to the gardeners for utilization as manure for enhancing plant growth.

- Maintenance of taps in the washrooms and water purifiers is done on a regular basis and proper use of water is ensured.

- Students are involved in green activities like growing of micro greens, tree plantation and post-plantation drives, celebration of special environment related days to sensitize everyone.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE-1 Title of the practice: ENVIRONMENT CONSCIOUSNESS At PCER-New Panvel, it has been our constant endeavour to practice as well as inculcate the values and practices that are eco-friendly. Our institution being a teacher education college gives us the scope to change the attitude of our students who in the future as teachers will be able to multiply the message of environment consciousness. Objectives of the practice: • To understand the various aspects of the environment that are important for our survival • To integrate the values of environment consciousness in our daily activities and teaching • To promote environmental consciousness to the students and community

The Practice: Environment consciousness can be developed through Environmental Re-engineering. The emphasis of the concept is on rethinking and reengineering our thoughts, actions, and concern for our environment. In this context, our institution has been organizing a national-level seminar since the last 8 years based on the United Nations declared theme for environment. Through these seminars, we have inculcated certain practices like solid waste management, micro green cultivation, water resource management, energy conservation, appreciation of the environmental resources like forest, soil, water, alternate forms of energy. We have also tried to sensitize the participants about our role as tourists in places with ecological significance. Our everyday activities include environment- friendly practices like avoiding use of plastics, mineral water bottles, tissue papers, excessive use of paper, etc. We use reusable materials, make use of eco-friendly materials like jute bags, chocolate bouquets and potted plants to offer our resource persons and as far as possible air-conditioned auditoriums are avoided. We have an active, "Nature Club" with activities like kitchen waste management, cultivation of micro greens, best out of waste, creating awareness in the community through street plays, rallies and talks. Various environment-related days like World Sparrow Day (March 20), World Water Day (March 22), are also celebrated. Statistics are presented and discussions ensued on the various issues which are aimed at creating awareness among students. An interesting aspect of our best practice is the "Paper bag making programme". As a part of this community outreach practice, students are encouraged to make paper bags using old newspapers. They were shown how to make the paper bags using a simple technique and each student would make at least 50-70 paper bags of various sizes. The vendors promised to use the bags as per the size and quantity of items. Obstacles faced, if any, and strategies adopted to overcome them: Even though these efforts are going on well now, we had our share of obstacles in the beginning. Since B.Ed. and M.Ed., was initially a one-year course, it became more of teacher's responsibility to maintain the continuity. When we started with solid waste management efforts, we had dug up a pit in which we used to accumulate all the

waste. But due to unseasonal rains, the entire pit got flooded and the efforts were a waste. After this we started doing the waste management in a basket which can be accommodated inside our classrooms. The idea of micro greens to be accepted by the students also took a little bit of time and effort but these activities are being appreciated by all. The paper bags are a part of leisure time activity of students and with the increase in their study-load, the output of each student decreases. However, shift of B.Ed. and M.Ed. from one year to a two-year programme has helped us churn the paper bags continuously. Impact of the practice: Environment consciousness which started as an effort is now a part of our daily life. The impact of our efforts can be seen in the attitude change that we see in our students and teachers. Our student teachers become the messengers for spreading environmental concerns and help in further multiplying the message of environment degradation, preservation, and conservation among their students. The participants of our seminar series take back the ideas and implement in their own colleges which motivates us to further strengthen our efforts. The positive feedback we get from our participants and our eminent guests also is a source of inspiration for all of us to continue our endeavours in environment preservation and conservation. Resources required: The resources required for these efforts are provided by the college. The yearly seminars series on Environment is an activity looked forward to by us as well as others who attend these. All the financial and infrastructural backups, if required, are provided by the institution. We believe that any activity leads to success with 100 attitude and actions. BEST PRACTICE-2 Title of the practice: COMMUNITY INTERFACE Pillai College of Education and Research, New Panvel, is a teacher-training institute. The students and teachers are members of the community and we have to give back to the society. Objectives of the practice: • To sensitize future teachers to the needs of the community. • To create humane, compassionate individuals who will carry forward the message of being useful to the community in its upliftment. • To inculcate among our students' values like other-centeredness, humility, love and respect for all fellow human beings. • To provide opportunities to work in the community. • To provide means to be useful to the needs of the others. In Special Schools- Inclusive education is going to be reality in Indian school system in the years to come and in order to develop sensitivity, awareness and understanding among our student teachers to the need and importance of inclusive education, we had our community service initiative at Manav Vikas Sanstha, a school for special children at New Panvel. Our students and teachers were at this school for nearly 3 months beginning from October. Each batch of students spent two hours every day with the children and their teachers in understanding the needs of the students and ways to help them. Our student teachers also prepared teaching aids for the center as per the instructions of the teachers. Another special school we connected with was the Special School for Hearing Impaired Children at New Panvel. Our students attended the school in small batches and assisted the teachers in their daily activities of teaching learning and other co-curricular activities for nearly two hours daily. Our students also learnt some basic sign language to communicate with them. They came back with a sense of satisfaction and a new appreciation for life as we know it. This year one of our community service initiative has been with Shantivan, Nere, Panvel which is primarily a center for Leprosy eradication and rehabilitation. Our students and teachers had a three-day visit to Shantivan to clean up the place after the rainy season. Our students are involved in 'Shramdaan', which actually involves hard labour. They also spent time at the old age home with the senior citizens and were moved by the tales they heard from them. This also sensitized them to the need to look after our parents in their time of need. Community day Our alumni were invited to be volunteers at the 50th year of MES. The NGO we supported was Immanuel Mercy Ashram, Chiple, Panvel. 20 children from the ashram were brought to the campus. After a wonderful lunch, we took the children to the designated room where we

had organized games for them. After receiving snacks and gifts sponsored by Mahatma Education Society, the children were dropped off at Immanuel Mercy Ashram. Plastic bottle recycling We found that V. Pillai Campus has two plastic bottle recycling units sponsored by Reliance Industries. We asked neighbours, friends, people in our neighbourhood and collected lot of these bottles crushed the bottles. These bottles are reduced to fine pieces and they are then recycled to make stoles, bags, etc. We hope to continue this initiative for years to come. Paper bag making It has been nearly 5 years since we started the paper bag making community work. Paper bags are made out of old newspapers and magazines and then stamped with an environment -friendly message along with our college logo. These bags are then given to our designated vendors who use them to sell small items, like sprouts, dried fish, etc. Obstacles faced, if any, and strategies adopted to overcome them: This year when we approached the special schools for permission to work with them, there was lot of reluctance from them. We met with the staff many times and convinced them of our intentions. We offered references from other places we have worked with in the past and also gave a planned agenda for our involvement. This helped us gain their trust and we were able to obtain the necessary permission. Impact of the practice: Since we worked with special schools, it was a heart-warming experience for us and our students. Our students were moved beyond words when they interacted with the students and learnt about them. They have committed to work in the future with these institutions.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://pcerpanvel.ac.in/disclosures/igac/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Service Oriented Moral Leadership Our college distinctiveness is the 'Service Oriented Moral leadership' and ensures transmission of values in creating professionally responsible and humane teachers. According to John Ruskin "We do not educate a man by telling him what he knows not but by making him what he was not" likewise our college primarily focuses on the development of the moral capabilities of the student teachers along with academics. Moral leadership is inculcated among the students by sharing the core values and constantly relating our words and actions to the ethos, vision and mission of the institution and the profession. Moral leadership imbibed in the course duration enables the student teachers to face societal pressures and contribute to the society as productive teachers. According to the cognitive-developmental perspective, an individual's cognitive moral capability represents the degree to which an individual can employ sophisticated cognitive moral structures in his or her moral decision making process (Kohlberg, 1958). In order to develop the moral capability, there is a need for unity of purpose, unity of vision, unity of thought and unity of action. Through various orientation programmes, guidance and teaching-learning sessions the purpose of the B.Ed program and its larger purpose in relation to the society in sync with the vision and mission of our institution is integrated. When the purpose is same, it creates a unity of vision i.e. the outlook towards the profession and their role in the society also becomes clearer. The cognitive moral capabilities are developed and imbibed with a focus on disciplining of the mind and building values like integrity, impartiality and ethical behavior in the classroom and in their conduct with others. The unity of action sets in with the motto 'do what you love and love what you do' exhibiting team spirit, coordination, responsibilities, attitudes, honesty, fairness, integrity, diligence, loyalty and commitment to the work

taken up. The strength of our institution is our faculty and the humaneness in our words and actions. We play multifaceted roles as facilitator of learning, mobilize and manage resources, as researcher, mentor and counselor to the students. The secret of our success in various endeavors lies in our thrust on the effective and efficient networking between the Students, Staff, Principal and Management and we strongly believe that, it is not how much we do but how much love and passion we put in what we do. The quality of education depends on the quality of teachers! Activities to inculcate Service Oriented Moral Leadership: • Morning Assembly • Through theory teaching-learning activities • Practice Teaching • The activities of the Student Council • Activities of the Cells - Women Development Cell - Anti-Ragging Cell - Grievance Redressal Cell - Research Cell - Placement Cell • Activities of the Clubs - Nature Club - Wellbeing Club - Global Citizenship Club - Literary Club • Community service programmes • Workshops Seminars • Self Enhancement course • Collegiate Intercollegiate competitions • Participation in Extension Work projects

Provide the weblink of the institution

<https://pcerpanvel.ac.in/disclosures/igac/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

- Training students and teachers in Online-Teaching Learning Interactive activities
- Collaborating with NGOs to enhance Community Interface
- Adoption of a village
- Accelerating Publications done by teachers
- Enhancing research activities