

MES' Pillai College of Education & Research  
Sec-8, Khanda Colony, New Panvel (W) - 410206

## College Development Committee

### Meeting Notice

Date: 1<sup>st</sup> June 2021

Dear Madam/ Sir,

Greetings to all of you!

An online meeting of the College Development Committee has been scheduled on **5<sup>th</sup> June 2021** at 4:00 p.m. on Google Meet. Please make it possible to attend the same. Kindly contemplate on the agenda of the meeting.


Agenda:

- Regarding admissions
- Regarding planning for the academic year 2021-22
- Regarding preparation of AQAR for submission

All members are requested to attend the online meeting. The link will be shared via Whatsapp.

Thank you.

Yours truly,

  
Dr. (Ms.) Sally Enos  
PRINCIPAL  
MAHATMA EDUCATION SOCIETY'S  
Pillai College of Education & Research  
Dr Pillai Teacher Training & Research Centre  
Plot No. 1, Sector-8, Khanda Colony,  
New Panvel-410 206.

### Composition of the College Development Committee:

Management Chairperson	Dr. K. M. Vasudevan Pillai
Management Nominee	Mrs. Geeta Menon
Teaching faculty	Dr. Geeta S. Thakur Mrs. Namrata Saxena Mrs. Pradnya Jadhav
Non-teaching faculty	Ms. Pramila Shivkar
Four local members including Alumni	Dr. Elizabeth Mathew Mr. Jomon Mathew Mrs. Anuradha Kolhe Ms. Deepa Ghiya
IQAC Coordinator	Dr. Bhavna Dave
General Secretary- Student Council	Ms. Kiranjyot Kaur
Principal of the College	Dr. Sally Enos

## Minutes of the CDC Meeting –A.Y.- 2021-2022

The College Development Committee (CDC) of MES' Pillai College of Education & Research (PCER), New Panvel (W) had its meeting on 5<sup>th</sup> June 2021. The following points were discussed:

- **Admission process:**

The enquiries for admission to the B.Ed. & M.Ed. courses were attended via telephonic conversations & online mode earlier due to pandemic but could be face to face in the office after the college starts physically. The names of the candidates were registered and the office staff was instructed to keep a constant follow-up with them till the completion of the admission process.

- **Teacher Orientation Programme:**

Staff meetings were scheduled and different units of the Course subjects, activity portfolios, clubs & cells were distributed among the staff members appropriately. Discussions with reference to submission of reports of various activities, log books, code of conduct took place in the staff meetings.

- **Student Induction Programme:**

A whatsapp group for B.Ed. & M.Ed. separately was created for the admitted students. The students were oriented with reference to the courses semester-wise in February 2022.

- **Practice Teaching & Internship:**

Online Internship was planned for Sem-3 & 4 students. In order to train the F.Y. B. Ed. students-teachers in the various skills of teaching- Set Induction, Questioning, Illustrating with examples, Stimulus variation, Blackboard writing, use of Graphic Organizers, Concept Mapping, Content Analysis, writing of Objectives & Specifications, Integrating core elements and Values, and writing a reflective Journal the value-added course on Teaching Competency was to be offered in the month of May 2022.

- **Regarding preparation of AQAR for submission:**

AQAR report for the A.Y. 2018-19 was submitted on 19/5/2021. The college has to go for NAAC reaccreditation in 2021 and therefore the IQAC has to gear up for the submission of Annual Quality Assurance Report of 2019-2020 and prepare the SSR of the college.

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MES' Pillai College of Education & Research

Sec-8, Khanda Colony, New Panvel (W) - 410206

**College Development Committee  
Meeting Notice**

**Date: 1<sup>st</sup> January 2022**

Dear Madam/ Sir,

Greetings to all of you!

An online meeting of the College Development Committee has been scheduled on **8<sup>th</sup> January 2022** at 4:00 p.m. on Google Meet. Please make it possible to attend the same. Kindly contemplate on the agenda of the meeting.


Agenda:

- Review of activities done since June 2021
- Regarding planning for research activities
- Reviewing progress of the IQAC quality initiatives

All members are requested to attend the online meeting. The link will be shared via Whatsapp.

Thank you.

Yours truly,

  
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IQAC Coordinator	Dr. Bhavna Dave
General Secretary- Student Council	Ms. Kiranjyot Kaur
Principal of the College	Dr. Sally Enos

## Minutes of the CDC Meeting –8<sup>th</sup> January 2022

The meeting started with a warm welcome by Principal Dr. Sally Enos to all the committeemembers.

Discussions and deliberations on the agenda were as follows:

### Review of activities done since June 2021

- **World Environment Day:** On account of World Environment Day, observed every year on 5<sup>th</sup> June, Nature club of PCER organized a competition. The theme of the competition was Restoring waste. The student teachers created articles from waste which were of utility value. The response was enormous, and the outcome was a treat for our eyes.
- **International Yoga Day** was celebrated on 21<sup>st</sup> June 2021 preceded by a week-long online Yoga session to raise awareness on the many benefits of practicing yoga. Yoga is important to keep our mind, body and spirit in good shape. The resource person was Ms. Bharati Iyer who engaged us into different breathing exercises and postures. Students found the session extremely useful and refreshing.
- **International Friendship day:** “Sharing the human spirit through friendship” the theme of the International Friendship-day celebrated on 30<sup>th</sup> July 2021. The student teachers were encouraged to share feelings, emotions, experiences, incidents, care and concern they gave and received from their friends in the form of *Literary Expressions*. Creative write-ups or poems were the mode through which the student teachers had to submit their expressions.
- **International Youth Day:** On 12<sup>th</sup> August 2021, International Youth Day was celebrated keeping in mind the theme decided upon the United Nations “Transforming Food Systems – Youth Innovations and Planetary Health”. The student teachers were asked to make a list of all the tips they follow at home to preventing food wastage. They were also asked to take a pledge to become food systems heroes.
- **Organ Donation Day:** We at PCER, observed the Organ Donation Day on 13<sup>th</sup> August 2021 by organizing a talk on organ donation awareness. The theme of the talk was “From Dust to Life” and the guest speaker was Ms. Jaya Jairam, Project Head Mohan Foundation, Mumbai. Following the talk, an intercollegiate poster making competition was also organized.
- **Farewell for the seniors and Fresher’s party for the Juniors:** The students organized a farewell party for their seniors and they in turn hosted the welcome party for the freshers.
- **Extension Project work of the DLLE & Participation in UDAAN:** Registrations of the students were submitted and students completed the Survey of Women Status as oriented by DLLE. Students also participated in the online UDAAN festival.

- **Community Service:**

The students were involved in a range of community service activities and have been actively involved in social service and have sought ways to enhance this involvement.

- **Global Unity Campaigners:** Students conducted online sessions in their practice teaching schools on various topics to create awareness among the students. As a commitment to the MoU signed with The Baha'i Academy, Panchgani, we were elated to be a part of their initiative Global Unity Campaigners. This Global Network for teachers provided a great chance for our student teachers to connect with people from different countries as well as attend the sessions of UN days. The student teachers participated conducted activities and submitted reports on those activities. The various themes in which they participated were Observance of the UN International Youth Day- 11th August 2021, Observance of the UN International Day of Friendship, 2021, World Environment Day, 2021. The articles are uploaded on the official blog of Baha'i Academy. <https://www.bahaiacademy.org/bahaiacademy/showblog.php?id=3>
- **Understanding Child Sexual Abuse & Personal Safety Education Program:** On 11<sup>th</sup> and 12<sup>th</sup> October 2021, a half day training on Understanding Child Sexual Abuse & Personal Safety Education Program was organized by Pillai Group of Institutions. with ARPAN, an NGO working towards educating children and adults about personal safety. The content and learning of the training were beyond the academic curriculum focusing on gaining knowledge, skills, and a positive attitude to reach out to children, families, and communities at large. We signed an MoU with Arpan and as a part of our collaboration the student teachers, during their internship program, disseminated information among the school children.
- **Cognitive and natural ability Test (CONAT):** The student teachers and alumni of PCER were given an opportunity to become certified CONAT Mentors. CONAT is a 60-minute assessment to scientifically measure the Cognitive Abilities and Natural Learning Strengths of Students. The introductory session was open to all the student teachers as well as the alumni of PCER. To become mentors, students had to attend training sessions which was on voluntary basis. Few students went ahead with the training to successfully become certified CONAT Mentors.

### **Examinations:**

PCER Panvel was a lead college with 8 cluster colleges working together to complete 3<sup>rd</sup> semester exams(S.Y. B.Ed.) of the University of Mumbai successfully. Under the able guidance of principal, Dr. Sally Enos, all the exams were conducted using Google Meet, Google forms and Google Classrooms.

Semester 4 examinations will be conducted offline in the college centre in May 2022. The exams of Semester-1 (A.Y. 2021-2023) were delayed by the University due to late admissions.

**Placements:**

Schools in and around Panvel area, like Emyrean High School, Vishwajyot High School, Vibgyor School, Lokmanya Tilak International School, Dr. Pillai Global Academy, Mahatma International School, MNR International School, CKT College etc. will conduct placements and invite students for demonstration lessons and interviews in their respective schools in the month of February & March.

**Certificate courses from Coursera:**

Mahatma Education Society has a tie-up with Coursera to provide free access to its varied certificate courses. This tie-up gave us the opportunity to learn and earn certificates from a plethora of renowned institutions from across the globe. Teachers should encourage students to complete certificate courses and strengthen their profile.

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