



MAHATMA EDUCATION SOCIETY'S

**PILLAI**

**COLLEGE OF**

**EDUCATION & RESEARCH**

Dr. Pillai Teachers Training & Research Centre  
Plot.1, Sector 8, Khanda Colony,  
New Panvel - 410206 Tel: 2748 0289, 2748 1864  
Fax: 2746 4161  
NAAC Accredited 'A' Grade

Date: 27<sup>th</sup> May 2017

**IQAC meeting notice**

Dear Madam/ Sir,

Greetings to all of you!

A meeting of the IQAC has been scheduled as follows. Please make it possible to attend the same.

Date: 3<sup>rd</sup> June, 2017

Time 4:00 p.m.

Venue: Conference room, Second floor, PCER-Panvel

Kindly contemplate on the agenda of the meeting.

Agenda:

- Regarding applications for Ph.D. guideship
- Enhancing activities of the Research cell
- Planning with respect to various activities for skill development
- Encouraging innovation in teaching- learning practices
- Regarding Community engagement
- Regarding organizing National Seminars
- Any other matter with the permission of the chair

Your presence at the meeting will enable us to get valuable suggestions. Please do make it possible to attend.

Thank you.

Yours truly,

IQAC Coordinator  
Dr. Bhavna Dave

Dr. (Ms.) Sally Enos  
PRINCIPAL  
MAHATMA EDUCATION SOCIETY'S  
Pillai College of Education & Research  
Dr Pillai Teacher Training & Research Centre  
Plot No 1, Sector-8, Khanda Colony,  
New Panvel-410 206.

## Minutes of the IQAC Meeting held on 3<sup>rd</sup> June, 2017

- Principal Dr. Sally Enos said that the research cell of the college should motivate the teachers with doctoral degree and PG approval to apply for Ph.D guideship since our college has a Ph.D. centre in Education. The members agreed saying that the IQAC will help them do the necessary documentation.
- The IQAC members also discussed that workshops on various research topics need to be taken for the B.Ed. and M.Ed. students which will help the students to clarify research concepts. Dr. Pratima Pradhan, the coordinator of the research cell, said that she would definitely plan and organize workshops on important topics in research. Faculty members had also applied to the University of Mumbai for funding minor research projects. Proposals had been sent and approval was awaited.
- The IQAC members discussed that the institution needs to specially design certain activities which will provide students with competencies and skills in different areas like community engagement, technology use and integration in teaching-learning and developing teaching competencies. A plan was chalked out to execute this.
- It was decided that a contest on Innovative Teaching Learning Practices would be organized so that the student come out with different methodologies with the guidance of the teacher-educators. Dr. Geeta R. Thakur was asked to prepare a detailed plan of the same.
- Students would also be engaged in a literacy drive and contribute to the community. Mrs. Bindu Tambe was given the responsibility to seek permission from Jeevan Jyoti Trust, an NGO which was working for the slum children near Panvel Railway station.
- Dr. Sally Enos told the members that like every year this academic year too, two National level seminars would be organized- one would be the Environment series and the other would be the responsibility of the librarians to conduct a seminar, keeping in mind the role of the library in quality education. She said that the IQAC members should give their support to the library team to execute this.
- The meeting ended with a vote of thanks to all the members.

### **IQAC Members:**

Dr. Sally Enos

Mr. Khalil Shaikh

Mrs. Sally George

Dr. T.A. James

Dr. Pratima Pradhan

Dr. Saramma Mathew

Mrs. Anuradha Kolhe

Mrs. Suchitra More

Dr. Bhavna Dave

Dr. Geeta R. Thakur

Mrs. Geeta S. Thakur

Mrs. Bindu Tambe

Mrs. Anjana Sahi

Mrs. Jeanette Augustine

Mr. Rajesh Kumar



Dr Pillai Teachers Training & Research Centre  
Plot.1, Sector 8, Khanda Colony,  
New Panvel - 410206 Tel: 2748 0289, 2748 1864  
Fax: 2746 4161  
NAAC Accredited 'A' Grade

MAHATMA EDUCATION SOCIETY'S

**PILLAI**

**COLLEGE OF**

**EDUCATION & RESEARCH**

Date: 5<sup>th</sup> October, 2017

### IQAC meeting notice

Dear Madam/ Sir,

Greetings to all of you!

A meeting of the IQAC has been scheduled as follows. Please make it possible to attend the same.

Date: 14<sup>th</sup> October 2017

Time 4:00 p.m.

Venue: Conference room, Second floor, PCER-Panvel

Kindly contemplate on the agenda of the meeting.

Agenda:

- Regarding submission of AQAR report to NAAC
- Regarding Ph.D. guideship
- Regarding Professional development of teacher-educators
- Regarding the National level seminars
- Regarding Community engagement
- Regarding technology use and integration in teaching –learning
- Regarding the activities of the WDC
- Any other matter with the permission of the chair

Your presence at the meeting will enable us to get valuable suggestions. Please do make it possible to attend.

Thank you,

Yours truly,

Dr. (Ms.) Sally Enos

PRINCIPAL

MAHATMA EDUCATION SOCIETY'S  
Pillai College of Education & Research  
Dr Pillai Teacher Training & Research Centre  
Plot No 1, Sector-8, Khanda Colony,  
New Panvel-410 206.

IQAC Coordinator  
Dr. Bhavna Dave



### Minutes of the IQAC Meeting held on 14<sup>th</sup> October 2017

- Dr. Bhavna Dave informed the IQAC members that as per the NAAC requirements, a criterion-wise Annual Quality Assurance Report (AQAR) report from 16th September 2016 to 31st August 2017 in the form of a soft copy was submitted to NAAC and also uploaded on the Institution website.
- As decided in the previous meeting, faculty Dr. Geeta R. Thakur & Dr. Pratima Pradhan had sent applications to the University for Ph.D. guidship which were approved w.e.f. 6<sup>th</sup> Sept. 2017. Letters were received in the college for the same on 13<sup>th</sup> Oct. 2017.
- Members discussed about professional development of teachers. Dr. Sally Enos told the committee that 2 teachers had completed their UGC-HRDC refresher courses this year- Dr. Pratima Pradhan went in July & Dr. Bhavna Dave in September. She said that other teachers have also been encouraged to look for programmes in convenient times. Besides all staff members were also encouraged to look for courses through the SWAYAM portal.
- The librarians presented their proposal of conducting a National Level Seminar along with the IQAC members on "Integrating Library Systems & Services for Quality Education" to understand how technological advances have impacted Education and how the library can evolve, adapt and gear up to meet the challenges of quality education. Thus it was finalized that the IQAC would organize this seminar with the library and other staff members. The date was fixed as 13<sup>th</sup> April, 2018.
- Mrs. Bindu Tambe told the members that she was in-charge of the National Seminar on Environmental Re-engineering: series -8. This year's theme was "The Year of Sustainable Tourism" and would be held on 9<sup>th</sup> December. 2017. She requested the IQAC members to circulate the brochure to other colleges.
- Mrs. Bindu Tambe also informed the IQAC members, that as instructed in the last meeting, permission had been sought from the Jeevan Jyoti trust and the students had started with the literacy drive taking turns to go to the Jeevan Jyoti Centre regularly every day for an hour, in groups of 4-5, to teach the underprivileged children.
- Principal Dr. Sally Enos told the IQAC members that as discussed in the previous meeting- regarding the technology use and integration in teaching-learning and developing teaching competencies, she herself and two other staff members, Dr. Bhavna Dave & Mrs. Bindu Tambe had successfully completed AICTE approved faculty development programmes on 'Foundation Programme in ICT for Education' and Pedagogy for Online and Blended Teaching-Learning Process' conducted by IIT-Mumbai under the aegis of PMMM national Mission for Teachers and Teaching, MHRD, GoI from 3<sup>rd</sup> August- 12<sup>th</sup> October-2017. She said the learning from this course will be shared with other faculty members and practiced for improving the quality of teaching-learning.
- The Women Development Cell briefed the IQAC members about the activities taken up every year. IQAC and the WDC also planned to invite Mrs. Dolly James, a resource person from the Navjeevan Trust, an NGO working for Transgenders, to take a session on 'Gender Sensitization'.
- The meeting ended with a sense of satisfaction for being able to achieve targets set in various aspects of the institutional work. It also motivated others to gear up their cell and club activities.

#### **IQAC Members:**

Dr. Sally Enos

Mr. Khalil Shaikh

Mrs. Sally George

Dr. T.A. James

Dr. Pratima Pradhan

Dr. Saramma Mathew

Mrs. Anuradha Kolhe

Mrs. Suchitra More

Dr. Bhavna Dave

Dr. Geeta R. Thakur

Mrs. Geeta S. Thakur

Mrs. Bindu Tambe

Mrs. Anjana Sahi

Mrs. Jeanette Augustine

Mr. Rajesh Kumar

*B Dave*

*Thakur*

*g S T*

*B Tambe*

*Anjana Sahi*

*Augustine*

*R Kumar*



Dr Pillai Teachers Training & Research Centre  
Plot.1, Sector 8, Khanda Colony,  
New Panvel - 410206 Tel: 2748 0289, 2748 1864  
Fax: 2746 4161  
NAAC Accredited 'A' Grade

MAHATMA EDUCATION SOCIETY'S

# PILLAI COLLEGE OF EDUCATION & RESEARCH

Date: 20<sup>th</sup> Jan. 2018

## IQAC meeting notice

Dear Madam/ Sir,

Greetings to all of you!

A meeting of the IQAC has been scheduled as follows. Please make it possible to attend the same.

Date: 27<sup>th</sup> January 2018

Time 4:00 p.m.

Venue: Conference room, Second floor, PCER-Panvel

Kindly contemplate on the agenda of the meeting.

Agenda:

- Regarding activities of the research cell
- Regarding innovation in Teaching –Learning
- Regarding preparations for placement interviews
- Regarding strengthening of best practices
- Any other matter with the permission of the chair

Your presence at the meeting will enable us to get valuable suggestions. Please do make it possible to attend.

Thank you,

Yours truly,

Dr. (Ms.) Sally Enos

PRINCIPAL

MAHATMA EDUCATION SOCIETY'S  
Pillai College of Education & Research  
Dr Pillai Teacher Training & Research Centre  
Plot No 1, Sector-8, Khanda Colony,  
New Panvel-410 206.

IQAC Coordinator  
Dr. Bhavna Dave



## Minutes of the IQAC Meeting held on 27<sup>th</sup> January 2018

- Dr. Pratima Pradhan informed the IQAC members that as per the discussion in the previous meetings, the research cell had conducted workshops on “Tools & Techniques of Research”, “Data Analysis” and “Style of Report Writing” for the M.Ed students, and “Selection of Problems” for B.Ed. students to enable them to carry out their action research. She also said that Ms.Navneet Sandhu had received approval and grants from the University of Mumbai for her Minor Research project. The IQAC members congratulated the research cell.
- Dr. Geeta R. Thakur also informed the IQAC team that a Contest on “Innovative Teaching Learning Practices in the Classroom” was planned in collaboration with Homi Bhabha Centre for Science Education on 28<sup>th</sup> February 2018, for primary, secondary school teachers, student teachers, and teacher educators. She said that this contest will help exchange of ideas, arousal of curiosity and discussions on various innovative techniques.
- To make teaching-learning a challenge, it was also decided that the M.Ed. students should create their ted-talks and take sessions for the B.Ed. students during their internship period.
- The IQAC members discussed about training the students of B.Ed. & M.Ed. for facing interviews and writing a resume as the schools in and around Panvel had contacted the college seeking dates for conducting campus interviews. Workshops on the same were planned.
- Mrs. Bindu Tambe said that ‘Environmental Consciousness’ was one of our best practices. We have been consistently working on this through various activities, workshops and seminars in the past but we need to sustain these too. The paper-bag making project was working well. The members discussed & suggested newer ways and means to strengthen this best practice. It was decided to celebrate various Environment related days like the World Sparrow day, World Water Day etc.to spread awareness and the concept of micro-greens to be introduced to the current batch of students to create interest and a love for nature.
- The meeting concluded with a vote of thanks to all the members for their suggestions.

### **IQAC Members:**

Dr. Sally Enos

Mr. Khalil Shaikh

Mrs. Sally George

Dr. T.A. James

Dr. Pratima Pradhan

Dr. Saramma Mathew

Mrs. Anuradha Kolhe

Dr. Bhavna Dave

Mrs. Geeta S. Thakur

Mrs. Bindu Tambe

Mrs. Shraddha Sardesai

Mr. Jomon Mathew

Ms. Smitha Kurup

Mrs. Suchitra More













