



**Mahatma Education Society's**  
**Pillai College of Education and Research**  
Sector 8, New Panvel 410206

# 5.2.1

# Placement Cell Reports



**Mahatma Education Society's  
Pillai College of Education and Research**

Sector 8, New Panvel 410206

**Composition**

Principal	Dr. Sally Enos
Teacher in-charge	Dr. Geeta S. Thakur
Student council member	Ms. Mankoo Kiranjyot
Student representative	Ms. Jasmine Parulekar

**PLACEMENT CELL REPORT 2021-22**

*(Academic Year 2020-22)*

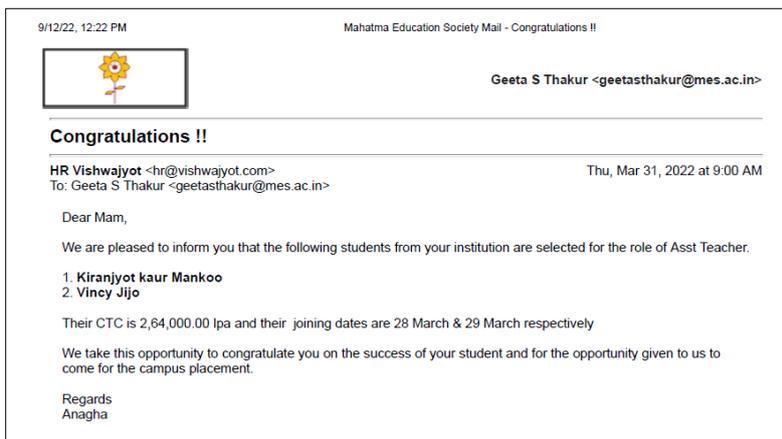
The placement cell of PCER generally starts the placement process of the second year B.Ed. and M.Ed. students in the middle of their Semester 4 schedule. A week long VACC on “Interview Etiquettes” was held ahead of the placement drives. The course was conducted to help students make their Résumé and prepare them to confidently face interviews. The course was conducted online from 17<sup>th</sup> December 2021.

The following schools started with the on campus as well as off campus screening of the students followed by demonstration lessons. 60% of student teachers participated in the placement drives.

1. Vishwajyot High School, Kharghar
2. Empyrean School, Kharghar
3. Indo-Scotts Global School, Kamothe
4. Dr. Pillai Global Academy, New Panvel
5. Mahatma International School, New Panvel
6. MNR school of Excellence, Kamothe
7. St. Joseph's High School, New Panvel
8. Radcliffe Group of Schools, Kharghar
9. KPC Junior College of Science and Commerce, Kharghar
10. Shree Balaji International school, Roadpali
11. Podar International School, Nerul
12. New Horizon School, New Panvel

In addition to the placement drives, the Placement cell manages two WhatsApp group dedicated to dissemination of placement related information. The students who do not get placed through the placement drives are encouraged to utilize the information for their benefit. References are provided by the Principal and the teacher educators if required.

77% students from 2020-22 batch of B.Ed. and M.Ed. were placed in various schools and colleges across Navi Mumbai and Mumbai. 7% of the students have applied for higher education. 16% did not join anywhere owing to family priorities.



  
**Dr. (Ms.) Sally Enos**  
**PRINCIPAL**  
**MAHATMA EDUCATION SOCIETY'S**  
**Pillai College of Education & Research**  
**Dr Pillai Teacher Training & Research Centre**  
**Plot No 1, Sector-8, Khanda Colony,**  
**New Panvel-410 206.**



**Mahatma Education Society's  
Pillai College of Education and Research**

Sector 8, New Panvel 410206

**Composition**

Principal	Dr. Sally Enos
Teacher in-charge	Dr. Geeta S. Thakur
Student council member	Ms. Larissa Periera
Student representative	Ms. Riya Mathew
	Ms. Poornima Shetty

**PLACEMENT CELL REPORT 2020-21**

*(Academic Year 2019-21)*

The placement cell of PCER generally starts the placement process of the second year B.Ed. and M.Ed. students in the middle of their Semester 4 schedule. A week long VACC on “Interview Etiquettes” was held ahead of the placement drives. The course was conducted to help students make their Résumé and prepare them to confidently face interviews. Being the pandemic year, the workshop was conducted online from 31<sup>st</sup> December 2020.

Owing to the continued pandemic situation, the following schools started with the online screening of the students followed by offline as well as off campus demonstration lessons. 95% of student teachers participated in the placement drives.

1. Vishwajyot High School, Kharghar
2. Empyrean School, Kharghar
3. Indo-Scotts Global School, Kamothe
4. Lokmanya Tilak International School, Koparkhairne
5. Mahatma International School, New Panvel
6. New Horizon Public School, New Panvel
7. Radcliffe School, Kharghar
8. Shree Balaji International School, Roadpali
9. Presentation Convent, Nerul
10. St. Joseph's School New Panvel

## 11. Oriental College of Education, Sanpada

In addition to the placement drives, the Placement cell manages two WhatsApp groups dedicated to dissemination of placement related information. The students who do not get placed through the placement drives are encouraged to utilize the information for their benefit. References are provided by the principal and the teacher educators if required.

74% students from 2019-21 batch of B.Ed. and M.Ed. were placed in various schools and colleges across Navi Mumbai and Mumbai. 6% went for higher education while 20% did not attend anywhere owing to family priorities.

### *Empyrean School*

8/14/23, 10:49 AM Mahatma Education Society Mail - (no subject)

 Geeta S Thakur <geetasthakur@mes.ac.in>

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**(no subject)**

HR Empyrean <HR@empyreanschool.com> Mon, Jan 11, 2021 at 12:40 PM  
To: Geeta S Thakur <geetasthakur@mes.ac.in>  
Cc: Sally Enos <senos@mes.ac.in>, principal <principal@empyreanschool.com>

Dear Geeta Maám

Please find the Interview schedule for the below mentioned candidates

**Wednesday - 13.01.2021**

1. Veena Haridasan - 2:00 p.m
2. Vineeta Pant-- 2:30 p.m

Regards  
Seema Nadir  
9820372190

### *Vishwajyot High School*

4/29/23, 4:52 PM Mahatma Education Society Mail - List of Interested Candidates

 Geeta S Thakur <geetasthakur@mes.ac.in>

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**List of Interested Candidates**

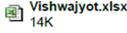
Geeta S Thakur <geetasthakur@mes.ac.in> Mon, Jan 4, 2021 at 4:53 PM  
To: Anagha Paryekar <anagha@mindseed.in>  
Cc: Sally Enos <senos@mes.ac.in>

Dear Anagha,

Please find attached the list of students who are interested in going through your rounds of interviews for recruitment at your esteemed organization.. As per our discussion over the phone, please conduct these interviews from 8am to 10 am starting from 6th January 2020.

In case of any query please feel free to contact us.

Dr Geeta Syamantak Thakur  
Asst. Prof.  
MES' Pillai College of Education & Research,  
New Panvel (W)  
Mob # 9892445431

 Vishwajyot.xlsx  
14K

  
Dr. (Ms.) Sally Enos  
PRINCIPAL  
MAHATMA EDUCATION SOCIETY'S  
Pillai College of Education & Research  
Dr Pillai Teacher Training & Research Centre  
Plot No 1, Sector-8, Khanda Colony,  
New Panvel-410 206.



**Mahatma Education Society's  
Pillai College of Education and Research**

Sector 8, New Panvel 410206

**Composition**

Principal	Dr. Sally Enos
Teacher in-charge	Dr. Geeta S. Thakur
Student council member	Ms. Dipali Indalkar
Student representative	Ms. Uppu Poornima
	Ms. Deepali Dundle

**PLACEMENT CELL REPORT 2019-20**

*(Academic Year 2018-20)*

The placement cell of PCER generally starts the placement process of the second year B.Ed. and M.Ed. students in the middle of their Semester 4 schedule. A week long VACC on “Interview Etiquettes” was held ahead of the placement drives. The course was conducted to help students make their Résumé and prepare them to confidently face interviews.

Even though on campus interviews were scheduled, due to the covid situation, the placement drive shifted to online mode. The following schools started with online screening of the students followed by demonstration lessons of the screened student teachers:

1. Vishwajyot High School, Kharghar
2. Empyrean School, Kharghar
3. VIBGYOR, Kharghar
4. Lokmanya Tilak International School, Koparkhairne
5. Orchid International School, Kharghar
6. Dr. Pillai Global Academy, Khanda Colony
7. Mahatma School of Academics and Sports, Khanda Colony
8. Mahatma International School, Khanda Colony
9. Pillai HOC College of Arts, Science and Commerce, Rasayani
10. MNR High School, Kamothe
11. CKT Junior College, New Panvel

12. Presentation Convent, Nerul

13. Lokmanya Tilak International School, Koparkhairne

14. Convent of Jesus and Mary International School, Kharghar

Most of the student teachers who participated in the placement drive in the college were placed. The other student teachers were also placed by the beginning of the next academic year. 9 students from B.Ed. went to higher education and 1 from M.Ed. enrolled for Ph.D. after clearing PET.

Apart from this, an orientation to GEMS Dubai was attended by the student teachers from the college. The session was organized by PCER, Chembur in collaboration with Global Education Management Systems (GEMS), Dubai organized an Orientation to International Employment Opportunities for teachers. The session was held on 13<sup>th</sup> July 2019 by Mr. Mr Michael Guzder and Ms. Nargish Khambatta with an objective to create awareness among the student teachers on the job opportunities available outside India.



  
*Dr. (Ms.) Sally Enos*  
PRINCIPAL  
MAHATMA EDUCATION SOCIETY'S  
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Dr Pillai Teacher Training & Research Centre  
Plot No 1, Sector-8, Khanda Colony,  
New Panvel-410 206.



**Mahatma Education Society's  
Pillai College of Education and Research**

Sector 8, New Panvel 410206

**Composition**

Principal	Dr. Sally Enos
Teacher in-charge	Mrs. Geeta S. Thakur
Student council member	Ms. Radhika Dave
Student representative	Ms. Malka Ahmed
	Ms. Nikita Bali

**PLACEMENT CELL REPORT 2018-19**

*(Academic Year 2017-19)*

The placement cell of PCER generally starts the placement process of the second year B.Ed. and M.Ed. students in the middle of their Semester 4 schedule. A week long VACC on “Interview Etiquettes” was held ahead of the placement drives. The course was conducted to help students make their Résumé and prepare them to confidently face interviews.

The following schools started with the on-campus as well as off campus screening of the students followed by demonstration lessons of the screened student teachers:

1. Vishwajyot High School, Kharghar
2. Empyrean School, Kharghar
3. VIBGYOR, Kharghar
4. MS Tandel International School Kasarbhat
5. Dr. Pillai Global Academy, Khanda Colony
6. Mahatma School of Academics and Sports, Khanda Colony
7. Mahatma International School, Khanda Colony
8. Pillai HOC College of Arts, Science and Commerce, Rasayani
9. MNR High School, Kamothe
10. CKT Junior College, New Panvel
11. Presentation Convent School, Nerul
12. Convent of Jesus and Mary International School, Kharghar

### 13. New Horizon School, New Panvel

Most of the student teachers who participated in the placement drive on-campus and off-campus were placed. The other student teachers were also placed by the beginning of the next academic year. 25% of student teachers with B.Ed. opted for higher education i.e. M.Ed. after their degree completion.



  
Dr. (Ms.) Sally Enos  
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New Panvel-410 206.



**Mahatma Education Society's  
Pillai College of Education and Research**

Sector 8, New Panvel 410206

**Composition**

Principal	Dr. Sally Enos
Teacher in-charge	Mrs. Geeta S. Thakur
Student council member	Ms. Annu Binoy
Student representative	Ms. Krishna Acharya
	Ms. Sanika Khade

**PLACEMENT CELL REPORT 2017-18**

*(Academic Year 2016-18)*

The placement cell of PCER generally starts the placement process of the second year B.Ed. and M.Ed. students in the middle of their Semester 4 schedule. A week long VACC on “Interview etiquettes” was conducted by Mrs Geeta S Thakur from 15<sup>th</sup> January 2018 to enhance the confidence of student teachers and help them prepare their CV and Resume. The course also included grooming sessions to help them face the interview board boldly and confidently. Placement interviews started off from 24<sup>th</sup> January 2018.

The following schools started with the on-campus as well as off campus screening of the students followed by demonstration lessons of the given topics:

1. Vishwajyot High School, Kharghar
2. Empyrean School, Kharghar
3. VIBGYOR, Kharghar
4. Dr. Pillai Global Academy, Khanda Colony
5. Mahatma School of Academics and Sports, Khanda Colony
6. Mahatma International School, Khanda Colony
7. Pillai HOC College of Arts, Science and Commerce, Rasayani
8. St. Thomas Senior Secondary School, Panvel
9. MNR High School, Kamothe
10. Orchids International School, Vashi

Most of the student teachers who participated in the placement drive on-campus and off-campus were placed. The other student teachers were also placed by the beginning of the next academic year. A few students from B.Ed. opted for higher education after their degree completion.



  
*Dr. (Ms.) Sally Enos*  
**PRINCIPAL**  
**MAHATMA EDUCATION SOCIETY'S**  
**Pillai College of Education & Research**  
**Dr Pillai Teacher Training & Research Centre**  
**Plot No 1, Sector-8, Khanda Colony,**  
**New Panvel-410 206.**



**Mahatma Education Society's**  
**Pillai College of Education and Research**  
Sector 8, New Panvel 410206

**5.2.1**

**OFFER LETTERS**

**2021-22**



KHIMJI PALAN CHHEDA CHARITABLE TRUST'S (Regd. Under Jain Minority)  
**K.P.C. ENGLISH HIGH SCHOOL  
AND JUNIOR COLLEGE**

{School Index No. : S-17.01.067}

{College Index No. : J-17.01.024}

✉ school@kpcedu.in

www.kpcedu.in

✉ college@kpcedu.in

Plot No. 11, Sector - 16, Kharghar, Navi Mumbai - 410 210. ● ☎ 7506375875 / 7506375975

Ref. No. : \_\_\_\_\_

Date : 30/09/2021

To,

Mrs. Ankita Kurumkar

New Panvel.

**SUB : APPOINTMENT LETTER.**

Dear Ankita,

I am pleased to inform you about your selection and teaching job confirmation for the post of *Lecturer for Sub : Information Technology for Std : 11<sup>th</sup> & 12<sup>th</sup>* at K.P.C. Junior College of Science & Commerce with effect from *1<sup>st</sup> October, 2021.*

You will be paid a consolidated salary of *₹14,000 (Rupees Fourteen Thousand only)* per month. All the terms and conditions along with other benefits, rules & regulations are mentioned on the Employment Agreement Form that you shall be given at the time of joining and which needs to be duly read, understood and signed by you.

I thereby congratulate and welcome you on behalf of all the teaching and administration staff and the management of our College. I hope that we together will give our best and will work very hard to achieve the goals of this educational institution.

Sincerely Yours,

  
Dr. Chhaya Chheda

Principal

**PRINCIPAL**

**K.P.C. ENGLISH HIGH SCHOOL  
& JUNIOR COLLEGE**



# NEW HORIZON PUBLIC SCHOOL

CBSE Affiliation No.1130164

Sector-13, Khanda Colony, New

Panvel (W) - 410206

www.nhpspanvel.com

+91 022-27461567/27461568

## OFFER LETTER

Ref: NHPSP/ADM/HR/056/2022-2023

Date: 21/07/2022

To

Mrs. Meenakshi S. Solanke  
Govind Harmony CHS,  
Flat No-106, Takka Road,  
Panvel Navi-Mumbai -410206.

Dear Madam,

With reference to your application and subsequent interview(s) dated 21/07/2022; we are pleased to offer you position of Primary Teacher for the Academic year 2022-2023. Formal letter of appointment will be issued to you as per agreed terms and conditions on completion of joining formalities.

Your date of joining shall be 25/07/2022.

You shall be governed by the Service Rules and Code of Conduct of the school which are in force from time to time. You may go through them before signing the duplicate copy of this letter.

In case this offer is acceptable to you please sign the duplicate copy of this letter and return to Human Resource Department.

Yours Sincerely,

Prasha Suresh  
HR Head

I agree to the Service Rules and Code of Conduct of the school and agree to be bound by the same. I confirm the acceptance of this provisional offer and that such offer is based on my satisfactory background verification. I also undertake to submit the police verification by one month and complete all the other formalities, before DOJ, failing which the offer stands withdrawn.

Name

Meenakshi Solanke

Page 1 of 2

Sign and Date

21/07/22

## Annexure 'A'

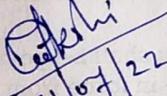
You are requested to kindly submit the following documents as mentioned below for further verification: -

- Medical Certificate.
- Police Verification Certificate
- Academic Certificates. (**SSC/HSC/Graduate/Masters**)
- ID proof. (**Adhar Card and Pan Card**)
- 3 photographs (**latest**)
- Residential address proof (**Electricity bill/Adhar Card**)
- Date of Birth proof (**Birth Certificate**)
- Covid RT-PCR report (**report to be less than 7 days before DOJ**).
- Last relieving Letter along with last salary slip drawn.
- Need to complete TET Test ( **Mandatory**)

Name

Sign and Date

Meenakshi Solanke

  
21/07/22

# RYAN INTERNATIONAL SCHOOL

Plot No.34, Sector 10, Sanpada (W), Navi Mumbai - 400 705.



01.04.2022

To,  
Ms.Melita Lobo  
B-202, Kalash Paradise, Plot No.30,  
Sector-10, Sanpada

## Sub: OFFER LETTER

Dear Ms.Melita Lobo,

This refers to your application and subsequent interview with us. We thank you for meeting us to pursue an employment opportunity with us. Based on the representation made by you in the application and the testimonials/ educational certificates annexed thereto, we are pleased to offer you the job of an Assistant Teacher on Temporary basis at our Ryan International School - Sanpada Branch at a salary of Rs.26,000/- (Rupees Twenty six thousand only) per month, all inclusive.

The appointment shall become effective from the date of joining. You are advised to report for duty latest by 01.04.2022 and submit your joining report to Principal / HM and complete the joining formalities. Please also submit the following:

- 1) 4 Passport size photographs.
- 2) Handwritten Application and Biodata.
- 3) Copy of all educational certificates and mark lists duly self - attested.
- 4) Relieving letter from the present employer {if applicable}
- 5) Experience letter of previous employer {if applicable}.
- 6) 2 Reference Letters
- 7) Medical Fitness Certificate.
- 8) Marriage Certificate {if applicable}.
- 9) Copy of PAN and AADHAR card {self-attested}
- 10) Birth Certificate Proof.
- 11) Address proof {Present and Permanent}
- 12) Last three months' Pay slips from the present employer

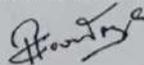
Please note that you shall be notified about your duties and responsibilities at the time of joining and shall also be issued a Temporary Appointment Letter stipulating the terms and conditions of your service and you shall be bound by the said terms and conditions.

Apart from the Temporary Appointment Letter, you shall also be bound by the Service Agreement/Service Rules, Code of conduct and other regulations/circular's issued by the management from time to time. In case you do not join duty by 01.04.2022 and confirm the acceptance of this offer, it shall be assumed that the offer is not acceptable to you and it shall be automatically treated as withdrawn.

Looking forward to your joining the School and wishing you a successful career with us.

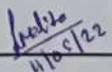
Thanking you

RYAN INTERNATIONAL SCHOOL

  
Authorized Signatory

## DECLARATION

I have read and fully understood the terms and conditions as contained in my letter. I agree to abide by them and in acceptance of the terms and conditions; I sign the duplicate copy of this letter.

  
11/04/22

(Signature of the Employee & Date)



KARNALA CHARITABLE TRUST'S  
**INDO SCOTS®**  
**GLOBAL SCHOOL**



www@indoscotsglobalschool.com



info@indoscotskamothe.com

Ref No:ISGS/Kamothe/2022-23/HR-P/AL-001

Date:01/06/2022

LETTER OF APPOINTMENT

To,

Ms. Neha Khan

The management of Indo Scots Global School is pleased to appoint you as a Primary Teacher

The details regarding your employment are as follows:

Joining Date 1<sup>st</sup> April 2022

Working Hours – 8Hours / per day

Notice Period – 1 Month

Salary (CTC) - Rs.34000 /- per month

Please confirm your acceptance of this Appointment by signing and returning the duplicate copy.  
We look forward to your contributions to the learning environment of our school.

Sincerely,

For Indo Scots Global School



Principal

**Acceptance**

I am pleased to accept the position as mentioned above on the basis of the details mentioned in the Offer Letter, Appointment Letter, HR Policies and the Code of Conduct.

I confirm I have had sufficient opportunity to go through all the terms and conditions.

Name Neha Khan

Signature [Signature] Date 01.06.22

Dated: 28<sup>th</sup> March, 2022

MS. Vincy Jijo  
Navi Mumbai

**LETTER OF OFFER**  
**PRIVATE AND CONFIDENTIAL**

Dear Vincy,

With reference to your application and the subsequent interview you had with us, please find below the details of your offer:

**Designation: Assistant Teacher**

**CTC: Rs. 22,000/-pm**

**Date of Joining: 29<sup>th</sup> March 2022, Tuesday**

**Location of Work: Vishwajyot High School - Kharghar, Navi Mumbai.**

As you will be a part of the Education Industry which shapes the lives of children and schools work on an Academic Year cycle, you commit to discharge your duties and complete the Academic Year ending March-2023 after taking up the offer. Non adherence of this clause will be treated as a serious breach of the appointment agreement.

**This offer is valid only for a period of 7 days from the date of the offer.**

**Kindly note that this offer is valid subject to: authenticity of documents and positive reference check.**

A detailed appointment letter will be issued to you on your date of joining. Please sign the duplicate copy of this letter as a token of your having understood and agreed to the terms and conditions of your employment discussed with you.

Thanking you,  
**For Vishwajyot High School**

  
Principal

  
(Accepted)

**Annexure A**  
**Cost to Company Break-Up**

Components	Per Month	Per Annum
BASIC	13,233.00	1,58,796.00
HRA	6,518.00	78,216.00
<b>TOTAL GROSS</b>	<b>19,751.00</b>	<b>2,37,012.00</b>
Less Professional Tax	200.00	--
Less Employee Contribution - PF	1,588.00	--
<b>Net Salary in Hand</b>	<b>17,963.00</b>	<b>2,15,556.00</b>
Employer Contribution - PF	1,720.00	--
Gratuity	529.00	--
<b>CTC</b>	<b>22,000.00</b>	<b>2,64,000.00</b>

Note: Your salary will attract all statutory deductions as per the law of the land. These may vary according to the rates of taxation applicable from time to time across the country. Personal Tax beyond the limit of the statutory deductions is your own responsibility and the company has no liability towards the same.





# KiiT International School

(Under the Management of Kalinga Institute of Industrial Technology)  
Bhubaneswar



Ref. KiiT-15/4066/2022

Date 03.03.2022

Dear Ms. NAZNEEN YASMIN

## LETTER OF EMPLOYMENT

With reference to your application for a position at KiiT International School, the Management of the school, under the management of Kalinga Institute of Industrial Technology (KIIT) Society, Bhubaneswar, India, is pleased to offer you employment as a Primary Teacher.

Please report to the School Office on 8<sup>th</sup> April, 2022 to sign the employment contract. You must return one of the two copies of the contract to the School Office duly signed and witnessed as token of your acceptance of terms and conditions of employment. You need to keep the other signed original copy for your personal file.

Your working hours are from 8:00am to 3:30pm, on weekdays, and from 8.00am to 2.00pm on Saturday. Second Saturday is a holiday for all the teachers, but based on the emergency requirement you need to attend the school on the specific holidays. Once a week, you need to stay till 7:30pm to support the boarders. You are expected to be in school on that day for the entire period. These timings may be altered as and when there is a need for the same by the school.

You are expected to take up all teaching and non-teaching responsibilities given to you from time to time for the school.

We warmly welcome you to the school community and to the teaching faculty. We are confident that your period of employment will be rewarding both professionally and personally.

Yours sincerely

Dr. Mona Lisa Bal

Chairperson: KiiT International School

Office : KIIT Campus - 9, AT/PO: KIIT, Bhubaneswar-751024, (Odisha)

Phone : 0674-2725805, Fax : 0674-2726115

Website : [www.kiitis.ac.in](http://www.kiitis.ac.in)

**2020-21**



# NEW HORIZON PUBLIC SCHOOL

CBSE Affiliation No.1130164

Sector-13, Khanda Colony, New  
Panvel (W)-410206

www.nhpspanvel.com

+91 022-27461567/27461568

## OFFER LETTER

Ref: NHPSP/ADM/HR/017/2021-2022

Date:29/06/2021

To

Mrs. Archana Arvind Jha Ganga  
Apt. Flat-101, Plot-11, Road No-03,  
Sec-11, New Panvel

Dear Madam,

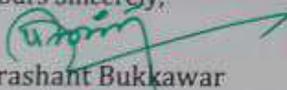
With reference to your application and subsequent interview(s) dated 24/06/2021; we are pleased to offer you temporary position of **Primary Teacher** for the Academic year **2021-2022**. Formal letter of appointment will be issued to you as per agreed terms and conditions on completion of joining formalities.

Your date of joining shall be 01/07/2021.

You shall be governed by the Service Rules and Code of Conduct of the school which are in force from time to time. You may go through them before signing the duplicate copy of this letter.

In case this offer is acceptable to you please sign the duplicate copy of this letter and return to Human Resource Department.

Yours Sincerely,

  
Prashant Bukkavar  
Principal

I agree to the Service Rules and Code of Conduct of the school and agree to be bound by the same. I confirm the acceptance of this provisional offer and that such offer is based on my satisfactory background verification. I also undertake to submit the police verification by one month and complete all the other formalities, before DOJ, failing which the offer stands withdrawn.

Name

(Refer Annexure 'A' for documents submission)

Sign and Date



ST. XAVIER'S  
GROUP OF SCHOOLS

# ST. AUGUSTINE'S HIGH SCHOOL

Sector - 11, Nerul Township, Opp: London Pilsner,  
Navi Mumbai - 400 706.

## FIXED PERIOD SERVICE AGREEMENT

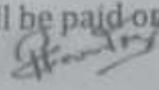
This agreement made on 01.06.2023 between Ms. Falguni shah ~~son~~/daughter/wife of Rasik resident of Shah Archade, plot No. 150 3rd Floor Opposite Tawa Hotel (hereinafter called the Teacher) of the one part and the St. Augustine's High School, Nerul of the other part (hereinafter called the school).

Whereas the school, keeping in view the exigencies of work and the interest of students, desires to engage Teachers on a fixed term basis for a period of 11 months.

Whereas the Teacher has applied to the School and expressed desire for being appointed as a teacher on a fixed term for a period of 11 months.

Whereas the School keeping in view the desire of the Teacher and suitability has agreed to engage the Teacher as aforesaid on his/her having agreed to abide by the terms and conditions hereinafter appearing.

### NOW THEREFORE IT IS HEREBY AGREED AS FOLLOWS:-

1. This engagement as Teacher Secondary Section is purely on contractual basis for a fixed term of 11 months w.e.f 01.06.2023 to 30.04.2024. This term shall automatically come to an end upon the expiry of the fixed period of 11 months.
2. During the period of engagement of 11 months, your service agreement will be subject to termination by giving one month's written notice or payment of one month's remuneration in lieu thereof, without assigning any reason. Similarly you may resign from service after giving one month's (30 working days) written notice or one month's remuneration in lieu thereof. In case the Teacher wishes to resign from service during the period of service agreement, she/he has to serve 30 working days (excluding any holidays) as notice period. Any holiday coming in between the notice period shall not be considered as working day, in the notice period.
3. That in no case this engagement shall extent beyond the fixed period of 11 months. Upon the completion of the fixed period, the teacher will have no claim against the School of any nature whatsoever including compensation or remuneration and / or lien for engagement or employment in the school. It is clearly understood by the Teacher that this is neither regular appointment in the School nor gives any hope or expectation for a regular appointment in future. This fixed period engagement is purely on considerations of exigencies of work.
4. The remuneration for the month of April and for the summer vacation months (May and June) will be paid on the basis of number of days of work put in by the Teacher on pro-rata basis. 





**Mahatma Education Society's**

**Mahatma International School (C.B.S.E)**

*Where Indian Values meet Global Learning*

Affiliation No.: 1130249

School Code No. 30192

Region: Pune

Sector 8, Khanda Colony, New Panvel - 410 206 Tel : 2745 3050 / 27480295

Website: www.mahatmainternational.ac.in Email: mis@mes.ac.in

Ref.No.: MIS/APMT/2021-22/07

Date: 30.11.2021

To,

MS. MARIA GERALDINE

**Appointment Letter**

Madam,

With reference to you application for the post of a teacher in Mahatma International School, New Panvel and subsequent interview held at the school campus, you are hereby informed that you have been appointed as a full time teacher in the school for Secondary section for English Subject from 06.12.2021.

Your pay scale will be Rs. 9300-34800 (Grade Pay-4300) as per rules.

You are requested to give your acceptance within 7 days of issuance of this letter

Thank you

Yours Faithfully,

Principal

Mahatma International School

MR. JOMON MATHEW  
PRINCIPAL

Mahatma International School (C.B.S.E.)  
Sector-8, New Panvel (W) - 410206  
Dist. Raigad



Dr. (Ms.) Sally Emen  
PRINCIPAL  
MAHATMA EDUCATION SOCIETY'S  
Pillai College of Education & Research  
Dr Pillai Teacher Training & Research Centre  
Plot No 1, Sector-3, Khanda Colony,  
New Panvel-410 206.



# NEW HORIZON PUBLIC SCHOOL

CBSE Affiliation No.1130164

Sector-13, Khanda Colony, New  
Panvel (W)-410206  
www.nhpspanvel.com

+91 022-27461567/27461568

NHPSP/HR/57/2022-2023

20.07.2022

## Appointment Letter- Contract

To,

Name : Mrs. Nafisa Akil Zaveri

Address : J A/7/04, Cosmopolitan Co-op.

Hsg. Society Takka, Panvel

Subject: Appointment as Trained Graduate Teacher (Grade -A3)

Dear Mrs. Nafisa Akil Zaveri,

1. With reference to your application and your subsequent interview and discussion, we have the pleasure in informing you that you have been selected listed for the appointment as Trained Graduate Teacher (Grade -A3) in the school.
2. You will be paid a gross consolidated compensation amount of Rs 21,000/- (Twenty One Thousand only) per month based on your attendance performance for the academic year 2022-2023. You shall be liable to pay tax as per the statutory requirements. You are entitled to Provident fund as per the policy. You may understand the policy in this regard from the HR department.
3. You shall be on a contract for a period of one year ending on 31/03/2023. You agree to undertake this appointment on the understanding that you shall fulfil your commitment to complete all your tasks during the tenure and complete your training period. During the contract period the perusal of your competency level, knowledge should meet satisfactory level as per the criteria set by the school. Unless confirmation is received in writing to you, you agree to continue in contract.
4. You are not permitted to leave, till the end of the academic year. If under any extraordinary/emergency circumstance if you opt to leave in mid-term you covenant to serve an advance notice of 30 days or make the payment of one-month consideration in lieu of the notice. The acceptance of your

Initials

Page 1 of 2

**2019-20**

Ref. : RAD/AL/2022/0491  
Date : August 08, 2022  
Name : Amani Zakir Rajjab  
Address : Ashtami Rd, Above Masjid Dabir Complex, Roha, Raigarh, Maharashtra - 402109 .

**Subject: Appointment Letter**

Dear Ms. Amani,

Subsequent to our meeting and your acceptance of offer of employment with **Radcliffe Foundation, Haryana**, we are pleased to appoint you an employment with effect from **08<sup>th</sup> August, 2022**. The terms and conditions of engagement are mentioned below and in the following pages:

1. **Designation** TGT – SST
2. **Compensation Details:**

You will be paid a salary of **Rs. 2,40,000/-** per annum. The complete detail of your salary is enclosed as Annexure. Applicable taxes and other statutory deductions will be made as per the norm from the above-mentioned salary.

3. You will be entitled to PF as per Government rules/ Trust rules.

All other terms and conditions of your employment are referenced in Annexure - M1, which shall form an integral part of this Letter. Your reporting relationship shall be communicated to you at the time of your joining.

You would be based at **Radcliffe Schools, Plot No 2, Sec 20, Near Baman Dongri Railway Station, Ulwe 410206**. The company, at its sole discretion may transfer you to any other location and/or its subsidiary company, within or outside India by giving you a reasonable notice.

Please indicate your agreement by signing both copies of this letter.

Welcome Aboard!!

For **Radcliffe Foundation Haryana**



**Preeti Nar**

Director HR

**Radcliffe Foundation Haryana**

**LETTER OF OFFER OF APPOINTMENT FOR THE POST OF PRT FIXED TERM**

Dated: 31 Mar 2023

Mrs Anita Chaudhary  
P1-802, Uday Hilltop Residency,  
Bhakti Vedanta Swami Marg,  
Ganesh Nagar, Ravet

Dear Madam,

1. Reference your application for the post of PRT and interview held on 24 Feb 2023.
2. You have been selected for the Post of PRT to be appointed w.e.f. 01 Apr 2023. Your basic pay will be Rs. 33,750/- per month. DA @ 19% of Government rate. Increments/Basic Pay and DA shall be revised periodically as applicable from time to time.
3. You are being offered this appointment for a fixed tenure from 01 Apr 2023 to 31 Mar 2026. Important terms and conditions specifying leave entitlements etc. are attached for your perusal.
4. Your appointment is subject to entering into an Agreement with the School Administration and Management Committee, before joining the school, on own behalf and on behalf of the AWES on 50/- non-judicial stamp paper as given in Sample Agreement attached with this letter. Failure to enter into an agreement within stipulated period would automatically cancel the appointment.
5. At the time of joining you are required to produce medical certificate of fitness from a hospital established or maintained by the Government. You are also required to produce **two certificates from educationists or any other respectable member of society, not related to you, certifying your character and conduct, to the satisfaction of the school authorities.** The referred documents are required to be submitted with the agreement as stated in Para 4, above.
6. You are required to join duty on 01 Apr 2023 (0730hrs). You will not be entitled to any TA/DA or charges for conveyance of your baggage for joining the service. The Chairman, School Administration and Management Committee shall not be in any way responsible for any liability towards your previous employer, if any.
7. In view of the above, you are requested to confirm your joining by 31 March 2023. If you fail to confirm the same by due date, the offer will stand cancelled automatically and the school will be free to appoint the next candidate on the selection panel.
8. If this offer of appointment is acceptable to you, you are required to report to school on 31 Mar 2023 for issuance of formal appointment letter. NO TA DA will be paid for this visit. Further, you will **produce and submit original certificates/degrees/diplomas, against receipt, alongwith the photo copies for verification, one day prior to joining the school. Original documents will be returned to you after verification within ten working days.**
9. You may contact school office in case of any query.



Yours faithfully,

(Brig Aman Katoch)  
Chairman  
Army Public School  
Dehu Road



New Panvel  
Mahatma Education Society's  
**DR. PILLAI GLOBAL ACADEMY**  
*local actions ... global options*

Date: 17.02.2019

Anvita Ranganekar  
103, Nidhi Avenue, Sec-19, Plot no-31,  
Kamothe, Near - Sai Baba Temple,  
Navi Mumbai – 410209

**Sub: Offer Letter**

Dear Ms. Ranganekar,

With reference to your application and subsequent interview, we are pleased to offer you the position of assistant teacher in Mahatma Education Society's Dr. Pillai Global Academy, New Panvel with effect from 18<sup>th</sup> February, 2019

This offer, should you choose to accept it, is on probation basis for eleven months and your work performance will be reviewed at the end of academic year. Apart from academics, your duties as a teacher will include participation in the co-curricular activities as required by the school.

The salary will be paid to you with effect from your date of joining.

Your services will be governed by the rules and regulations of the management of Mahatma Education Society's Dr. Pillai Global Academy, New Panvel and those of the Governing Body of Mahatma Education Society. Your services are transferable to any of the institutions managed by Mahatma Education Society.

We wish you a fulfilling and rewarding tenure in the school. You are requested to return a signed copy of this letter confirming your acceptance of appointment.

Yours faithfully,

*S. Sardesai*  
Shraddha Sardesai  
(Principal)



*Dr. (Ms.) Sally Enos*  
PRINCIPAL  
MAHATMA EDUCATION SOCIETY'S  
Pillai College of Education & Research  
Dr Pillai Teacher Training & Research Centre  
Plot No. 1, Sector-8, Khanda Colony,  
New Panvel-410 206

Tel.: 2782 1321



# SACRED HEART HIGH SCHOOL & JR. COLLEGE

SECTOR 4, VASHI, NAVI MUMBAI - 400 703.

AFFILIATED TO THE A.B.E. MUMBAI

04/07/2022

To,  
Miss. Bonita Lasrado  
A-23, Anudeep CHS Ltd.,  
At.Kon, Post Ajivali,  
Tal. Panvel  
Dist.Raigad, 410206

Dear Miss. Bonita

As per your application dated 1<sup>st</sup> July,2022, we like to inform you that you are appointed as a Assistant teacher in the secondary section of our school. Your teaching subjects will be English, Social Studies and other Graded Subject. You will be also assigned with other curricular & Co-curricular activities.

Your contract will start from 1<sup>st</sup> July, 2022 to 30<sup>th</sup> April, 2023.

Your monthly salary will be Rs. 25,000/-.

Clearance of the M- TET Exam is mandatory at the earliest. Kindly note that any misconduct with students will lead to the termination of the contract.

You can avail 8 days Casual Leave during this academic year and no other leave will be eligible to you.

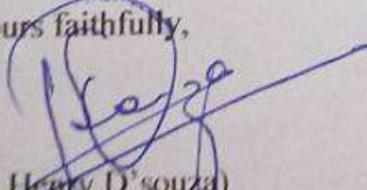
Kindly submit your Medical Fitness Certificate and all documents duly attested.

You are requested to give your reply in writing within 7days as your confirmation.

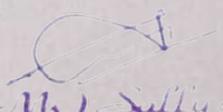
Looking forward a fruitful collaboration in the school.

Thanking you,

Yours faithfully,

  
(Fr. Henry D'souza)  
MANAGER

Sacred Heart High School & Jr. College  
Sector-4, Vashi Navi Mumbai

  
Dr. (M.B.) Sully Enos  
PRINCIPAL  
MAHATMA EDUCATION SOCIETY'S  
Pillai College of Education & Research  
Dr Pillai Teacher Training & Research Centre  
Plot No. 1, Sector-8, Khanda Colony  
New Panvel-410 206



## Lokmanya Tilak International School

Plot 93 - 98, Sec- 4, Vikas Nagar, Koparkhairane, Navi Mumbai - 400709  
Contact : 022 - 27541002/4 E-mail : ltis.ltis@gmail.com

LTIS/2019-20/254

Date: 22.01.2020

### To Whomsoever It May Concern

This is to inform you that **Ms.Dipti Jha** been appointed at Lokmanya Tilak International School, Koparkhairane, Navi Mumbai as a **Computer Teacher** and would be required to join from Monday, 2<sup>nd</sup> March 2020.

Regards

For Lokmanya Tilak International School

Ms. Ritu Kapur  
(Principal)



**empyrean  
school**

+

Sr. No: ES/161/OFF/2020

Date: 17.01.2020

Ref: OFFER LETTER

Dear Ms.Gothai Dass

Further to the interview you had with us, we are pleased to offer you the position of "Primary Mentor Teacher" for Empyrean School, Kharghar, Navi Mumbai.

You are expected to join on or before 20.03.2020

The appointment is on the terms, mutually agreed between us during the course of interview. Formal appointment letter with terms and conditions will be handed over to you on your joining and completing the joining formalities.

Kindly find attached the list of documents to be submitted at the time of joining.

Please sign a copy of this letter as a token of acceptance and return the same to the HR Department.

We wish you all the best and look forward to a long term association with you.

Yours Sincerely,

For Empyrean School

  
Principal

I Ms/Mr, GOETHAI DASS....., accept the offer mentioned herewith and undertake to abide by the same.

Date of acceptance: 17.01.2020.....

Date of joining: .....

Signature: N. Gothai.....

  
**Dr. (Ms.) Sally Enos**  
PRINCIPAL  
MAHATMA EDUCATION SOCIETY'S  
Pillai College of Education & Research  
Dr Pillai Teacher Training & Research Centre  
Plot No. 1, Sector 35, Khanda Colony,  
Navi Mumbai - 410210

**2018-19**

Date: 08.04.22

## Letter of Appointment

Dear ANIE ROY

Congratulations and Welcome to Credo World School, Dahanu.

We are pleased to appoint you as **TEACHER** with Credo World School, Dahanu pursuant to the following terms and conditions. Your date of joining will be **Friday, 08th April'22** and you will be reporting to the Principal.

Your normal working hours will be from **07:45 AM to 02:45 PM** from Monday to Friday and **07:45 AM to 3:45 PM** on working Saturdays; however, this is subject to changes at the discretion of the School's management. Further, there may be occasions when you may be required to work beyond the stipulated working hours of the School. Transport facilities shall be provided for commuting to and from School.

This letter captures the terms and conditions of your Appointment with the School. Please read the letter carefully and affix your signature in the space provided on the final page, should the terms be agreeable to you.

### 1. Requisite Documentation

Please note that Your Appointment is subject to our receipt of the following documents within three working days of your execution of this letter:

- a. Submission of attested copies of your certificates;
- b. Copies of educational and experience certificates;
- c. Relieving certificate from the previous employer, if any;
- d. Appointment letter of the previous employer and salary revision letters, if any;
- e. Last 3 months pay slip received from the previous employer, if any;
- f. Copies of Photo ID proof (PAN card) & Address proof (Aadhar card)
- g. 6 Passport Size Photographs.

### 2. Commencement of Appointment & Duties

Immediately following your Appointment, you shall be on probation for a minimum period of one year from the date of commencement of your Appointment. Please note that this probationary period is extendable by an additional period of one year, subject to the discretion of the School management. Upon successful completion of probation following due evaluation of your performance as per school policy, your Employment as a member of the School's teaching staff shall be confirmed.





AFFILIATED TO CBSE  
(AFFILIATION No 2830005)

DALEEPSINGH - EDUCATION TRUST

# GREEN MEADOWS SCHOOL

8<sup>th</sup> March 2019

To  
Ms. Elria Esmeralda Auta Monteiro  
H No.6/221, Khobravaddo  
Calangute Bardez  
Goa-403516

Dear Ms. Monteiro,

Sub:Offer of Employment

I am pleased to offer you the position of a Teacher at Green Meadows School.

Your Employment will commence on 1st June 2019.

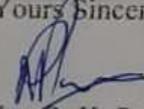
You will begin your employment on probation period of 1 year following which you will sign a contract with Green Meadows School as permanent Secondary School teacher.

Your starting monthly remuneration are Rs.25000/- per month. At the commencement of your permanent position, increment in wages will depend on your performance as a teacher throughout the year, which will be evaluated through annual appraisal.

Please return the attached form duly signed and dated to confirm your acceptance of employment with Green Meadows School.

I am looking forward to working with you.

Yours Sincerely

  
Mrs. R. K. Panesar.  
Manager



# NEW HORIZON PUBLIC SCHOOL

(Affiliation No. CBSE / AFF / 1130164)

Sector -13, Khanda Colony, New Panvel (W) - 410 206

Tell. No. 27461567 / 68, Fax : 27461561

email id : nhpsnp@yahoo.co.in Website : www.nhpschoolpanvel.com

Education to Excel

Ref: NHPS/NP/ADMN/2019-20/ 38

Date: 01.04.2019

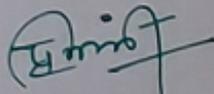
To,

Ms. Mrunal Narendra Dabholkar

1. With reference to your application dated 02.03.2019 and subsequent interview and discussion we had with you, we have the pleasure in appointing you as TGT (Maths) on a negotiated consolidated salary of Rs. 18,000/- per month w.c.f. 1<sup>st</sup> April, 2019
2. Your appointment is purely temporary and is up to 31<sup>st</sup> March, 2020 from date of joining. You are not supposed to leave during the academic year i.e. from the month of April to March. Your services shall stand terminated on expiry of the stipulated period without any notice, unless informed otherwise.
3. You shall be entitled to the benefits of Employees Provident Fund and shall be governed by the rules of that fund as in force from time to time.
4. You are only eligible for 08 CLs in one academic year. The CL is governed by the leave policy of the school.
5. You shall not leave the station without having first obtained the written permission of the Management of the school.
6. You will be liable to disciplinary action during your service in accordance with the Rules and Regulation framed by the Management of the school from time to time even with the Rules retrospective effect for any of insubordination, intemperance or other misconduct, or the commission of an act which constitutes a criminal offence of any rules pertaining to the conduct of the school.
7. If you wish to discontinue your services, you shall serve a minimum three months' notice in writing to the Principal or make payment of three months' salary in lieu of the notice. The Management reserves the right to insist for obtaining the performance of your duties during the notice period or to relieve you forthwith without insisting for performance of your duties during your period of notice. Once the management's decision on acceptance of resignation is conveyed to you, it shall not be open for you to withdraw your resignation. The Management may in its sole discretion Terminate your Services at any time without assigning any reason by giving one months Notice or 1 months pay in lieu of Notice.
8. You will apply yourself honestly, diligently and efficiently under the orders and instructions of the Management where you shall be placed as an employee in the school and shall discharge all duties for paramount interest of the institution.

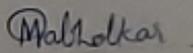
9. You will conform to all rules and regulations in force in the school and shall carry out all such orders and directions as you shall receive from time to time from the Management.
10. You shall not apply or appear for interview for any job outside the school without the prior written permission of the Management of the school.
11. You shall devote your whole time to duties and shall not engage in any other business consulting professional, tutorial Coaching Class or such other work including imparting Tuitions either with or without remuneration without the written permission of the Management.
12. Your educational qualification must be as per the guidelines laid down by the CBSE Board of Secondary Education. The Management will not be responsible for any problem or discrepancy arising out of this in the future.
13. You will not on any pretence absent yourself from duties without first having obtained the permission of the management or in the case of sickness or accident without informing via telephone and later producing medical certificate to the satisfaction of the Management.
14. Your services/ employment Your services can be transferred to any of the school or branches run by the Trust and/or to any sister institution as may be reasonably required by the Trust at its sole discretion. In the event of the Trust starting new educational institution/s and or taking over any existing educational institution/s, you shall be liable to be transferred to any of such institution/s if the same is required in the interest of the Trust.
15. Your services will be governed by the Rules of the Governing Body of the school. The School management/ Board of Trustees reserve the right to amend, modify, alter or vary the terms and condition of service as and when required, as per the circumstances & it must be accepted by you.
16. Seven hrs is the minimum working time per day.

Yours Faithfully,



Principal

I accept and agree with the terms and conditions as stated above in clauses 01 to 16.

Name and Signature Maunil N. Dabholkar 

Date: 2/14/2019

**2017-18**



Mahatma Education Society's

**HOCL School**

(Affiliated to C.B.S.E.)

Where Indian Values meet Global Learning

HOCL Scho  
Rasayani, Taluka  
Dist: Raigad, Pin: 410  
www.meshc

C.B.S.E. Affiliation No  
School C  
Tel: 0211

Ref. No.: HOCL SCHOOL / AO/ASS/2018-19

Date: 01/06/2018

Ms. Rashmi Solankhi  
601, Shivdarshan Building,  
Plot No. 106, Sector 14,  
Taloja Phase I,  
Panchanand.

**APPOINTMENT LETTER**

Sir,

With reference to your application for the post of teacher in HOCL School, Rasayani and subsequent interview held at the school campus you are hereby informed that you have been appointed as a full time teacher in the school from 11/06/2018.

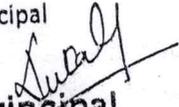
Your Pay scale will be 9300-34800 (AGP 4300)

You are requested to give your acceptance within 7 days of this letter.

Thanks You,

Yours faithfully,

Principal

  
Principal

HOCL School, Rasayani  
Tahsil: Khalapur, Dist. Raigad  
Pin: 410207, Maharashtra.  
CBSE/AFF/1130254-SL-00079-1011  
School Code No.45165.

Received  
Rashmi

From: Ms. Rashmi Solankhi

The Principal,  
HOCL SCHOOL  
Pillai's HOCL Educational Campus  
Rasayani , Tal: Khalapur  
Dist: Raigad

## ACCEPTANCE /JOINING LETTER

Sir / Madam,

With Ref. to Your Appointment order No. HOCL SCHOOL / AO/ASS/2018/19  
dated 11/06/2018

I thank you for appointing me as teacher in your HOCL School, Rasayani .

I accept the offer and am willing to join your institution on receiving intimation from you.

Yours faithfully,



(Rashmi Solankhi)



New Panvel  
Mahatma Education Society's  
**DR. PILLAI GLOBAL ACADEMY**  
*local actions ... global options*

Date: 28.05.2018

Sakshi P Borole  
504, Building No-M9,  
Valley Shilp Kharghar, Sector-36,  
Kharghar, Pin - 410210

**Sub: Offer Letter**

Dear Ms. Borole,

With reference to your application and subsequent interview, we are pleased to offer you the position of assistant teacher in Mahatma Education Society's Dr. Pillai Global Academy, New Panvel with effect from 1<sup>st</sup> June, 2018.

This offer, should you choose to accept it, is on probation basis for eleven months and your work performance will be reviewed at the end of academic year. Apart from academics, your duties as a teacher will include participation in the co-curricular activities as required by the school.

The salary will be paid to you with effect from your date of joining.

Your services will be governed by the rules and regulations of the management of Mahatma Education Society's Dr. Pillai Global Academy, New Panvel and those of the Governing Body of Mahatma Education Society. Your services are transferable to any of the institutions managed by Mahatma Education Society.

We wish you a fulfilling and rewarding tenure in the school. You are requested to return a signed copy of this letter confirming your acceptance of appointment.

Yours faithfully,

  
Shradha Sardesai  
(Principal)





**empyrean  
school**



Sr. No: ES/070/OFF/2017

Date: 22/02/2018

Ref: OFFER LETTER

Dear Ms. Shivangi Chourasia

Further to the interview you had with us, we are pleased to offer you the position of "Mentor Teacher- Social Studies" for Empyrean School, Kharghar, Navi Mumbai.

You are expected to join on or before 15th March 2018

The appointment is on the terms, mutually agreed between us during the course of interview. Formal appointment letter with terms and conditions will be handed over to you on your joining and completing the joining formalities.

Kindly find attached the list of documents to be submitted at the time of joining.

Please sign a copy of this letter as a token of acceptance and return the same to the HR Department.

We wish you all the best and look forward to a long term association with you.

Yours Sincerely,

For Empyrean School



Principal

I Ms/Mr. Shivangi Chourasia, accept the offer mentioned herewith and undertake to abide by the same.

Date of acceptance: 22/2/18

Date of joining: .....

Signature: [Signature]